COMMON PROSPECTUS

Student Academic Management System

Higher Education Department,
Government of Odisha

2019-20

DEGREE (+3)

Please read the prospectus carefully before
filling the **Common Application Form(CAF)**

For more details please contact

Sanjog Helpline (Toll Free) number 155335 or 1800-345-6770
e-Admission Helpdesk @SAMS Resource Center

Ragging in any form
is an offence and
punishable under law

Table of Contents

Definitions & Acronyms

Applicant Copy	This form is the replica of the CAF submitted at the college. It contains the application barcode number and to be retained by the applicant. Use of barcode number is necessary for any future communication relating to admission. A sample of applicant copy is given in **Annexure-5**.
Applied College	The college at which, the applicant submits her/his application form for admission is said to be the applied college.
BSE, Odisha	Board of Secondary Education, Odisha
CAF	Common Application Form
CHSE (O)	Council of Higher Secondary Education, Odisha
CLC	College Leaving Certificate
College Copy	Copy of CAF which is to be submitted at the applied college (Please see the **Annexure-4**)
College Profile	This profile gives information regarding the streams (Arts / Science / Commerce/Sanskrit), Subjects, Sanctioned Strength in each Subject, Hostel Facilities, Admission Fees etc. of each Degree College.
CP	Common Prospectus
Destination College	Where the applicant is selected to take admission (as mentioned in the Intimation letter)
Internet Facility Center	It is a facility center, opened within the college premises where students/parents/guardians can apply online and take print outs of college copy and Applicant copy as well.
HED	Higher Education Department
Help Desk	Helpdesk consists of a group of teaching and non-teaching staffs of the college. It educates the applicants about different procedures of e-Admission.
RoI	Return of Intermediate
SAMS	Student Academic Management System
SAMS Degree College	A Degree College which is implementing admission through SAMS i.e. e-Admission.
SAMS Resource Center	A Degree college where the filled in CAF will be received at the counter. The list of these colleges is available in the website www.samsodisha.gov.in
Slide up Option Form	A format, where a candidate/student can exercise his/her option, whether to go for slide up into upper choice college or to stay in the present college, where he/she has been admitted
Sanjog Helpline Toll Free Number	155335 **OR** 1800-345-6770: It is toll free help line number which provides information to applicants / parents / general public on query related to e-Admission.

Important Notes

1) e-Admission **(ON-LINE ADMISSION INTO +3CLASSES)** is compulsory in all +3(Degree)/Autonomous Colleges including Sanskrit (Shastri)Colleges in the State of Odisha for the Academic Session 2019-20.

2) The on-line **C**ommon **A**pplication **F**orm is available on the website: www.samsodisha.gov.in and can be accessed at any place where Internet facility is available. Please read the **Common Prospectus (CP)** carefully before filling the online Common Application Form.

3) The CHSE(O) students passed out between academic year 2013 and 2019 need not enter the examination mark details. The mark information will automatically populate in the CAF, once they entered 'Examination Name', 'Year of Passing', 'Exam Type' & 'Roll Number'. Once the roll number is entered, their marks will be reflected on the screen. They have to verify the correctness and if they find any discrepancy in the automatically entered marks, they can manually make necessary correction if required.

4) Application will be auto-validated under following cases:

   o Examination mark verified online along with online payment.
   o Examination mark verified online along with reservation and online payment

5) An applicant can exercise a maximum of **TWENTY** options in a CAF and minimum of **FIVE**. If an applicant submits another CAF at SRC, then the second CAF should be accompanied with a hand written application for this purpose, then only the latest CAF will be valid. Only the computer (Net) generated CAF with Barcode shall be accepted. In no case, a DTP or Typed CAF shall be accepted.

6) ONLINE payment is compulsory to deposit the CAF and Admission Fees.

7) Option wise fees will not be collected. **General** candidates will pay **Rs.275/-** per application and **SC/ ST** candidates will pay **Rs.175/-** per application. The fees amount will be printed at the top of the College Copy as well as on the Applicants copy of the CAF. **No refund can be claimed at latter date**. _**The PwD (Persons with Disabilities) and TG (Third Gender / Transgender) candidates are exempted from paying the CAF Fees.**_

8) For any problem relating to ONLINE payment, please send queries to epay.sams@gmail.com.

9) **The candidate has to deposit the College copy of CAF with required documents at SRC in the following cases:**

   a) When a candidate pays ONLINE but the candidate comes from the Board other than CHSE, Odisha such as CBSE, ICSE and any other Boards recognized by CHSE (Council of Higher Secondary Education), Odisha.

   b) When a candidate pays ONLINE but the candidate caste certificate (SC/ST) is not validated through e-District portal or any other reservations/weightage claimed by the candidates, then all the manual Credentials/Certificates have to be validated in a SRC. The candidate has to deposit the printed CAF (After Completion of Online Application) along with the ONLINE Payment receipt and other certificates at the SRC.

c) When a candidate pays the fees ONLINE but does not validate their CAF online automatically, in that case, the candidate has to deposit the printed CAF (After Completion of Online Application) along with the ONLINE Payment receipt and other certificates at the SRC.

10) If the selected applicant does not take admission, her/ his name shall be removed from the system for future admission or slide-up during this session. **Therefore, it is mandatory for the selected applicants to take admission in order to remain in the system.** *Subsequent selection after first round will be made on auto slide-up process, with an option to exercise his/her willingness in "Annexure-7"&"Slide up Option Form". "Slide up Option Form" option is now available from 2019-20. The Candidates have to complete the admission formalities at that Slide-up Colleges only.*

11) Intimation letter to the selected applicants will be transmitted through five modes **(i)** SMS **(ii)** Email **(iii)** Website (www.dheodisha.gov.in) / www.samsodisha.gov.in**(iv)** College Notice Board (Applied College & Selected College) **(v)** Toll Free Number (155335**OR** 1800-345-6770). **Intimation will not be sent through post**.

12) The normal Admission shall be limited to single phase through only online mode during the session 2019-20. This phase includes 2 rounds of selection i.e. 1st & 2ndSelection followed by spot admission. All kinds of selection list will be published in the SAMS website.

1 Executive Summary

1.1 What is SAMS?

SAMS stands for **S**tudents **A**cademic **M**anagement **S**ystem. In this system, students are taking admission online into +3 classes of Arts, Commerce and Science streams along with Sanskrit Colleges. This admission process, which is carried out through internet and computers is called as e-Admission. Besides e-Admission, SAMS also maintains the academic and financial records of each student admitted into different colleges.

This initiative was started during the academic session 2009-10 in 60 Junior Colleges, expanded to 169 Junior Colleges (+2) and 53 Degree Colleges (+3) during the session 2010-11 and to all Junior Colleges (including +2 Self-Financed Colleges) and 162 Degree Colleges (+3) during the session 2011-12. From the session 2012-13 all Junior & Degree/Autonomous Colleges (including Self-Financed Colleges) of the state have come to the SAMS fold and finally all Vocational&Sanskrit colleges brought to the SAMS fold from the session 2016-17. From the Session 2017-18,all ITIs are included and from 2018-19, all Govt./Private ITI, Sports and Diploma institutions are included under SAMS e-Admission and it has been approved by the Government of Odisha.

After the separation of +2 and +3 Colleges, Schools & Mass Education Department has taken over the e-Admission process of +2(Higher Secondary) classes from 2018-19, while Higher Education Department will look after the admission into Degree/Autonomous including Sanskrit (Shastri) Colleges.

1.2 Objective

The objectives of SAMS are to;
- Ensure single window system for admission through e-Admission process
- Make the admission process economical

- Make the entire admission process transparent, thereby reducing the anxiety of applicants/parents regarding selection
- Reduce the work load of colleges by developing several modules of administration using the database of admission process and thereby improve services to the students.

1.3 Components of SAMS

There are two components of SAMS: e-Admission & e-Administration;

1.3.1 e-Admission

An eligible applicant will have to apply On-Line for a maximum **20** options and minimum **05** options (College+Stream+Honours) through www.dheodisha.gov.in & www.samsodisha.gov.in (by filling up required personal and academic information, choices of different colleges and streams in order of preference and others). Pay the application fees On-Line.

    (a) Applicants, whose CAFs are auto-validated (On-Line submission of forms and On-Line payment of CAF fees), need not take out the college copy and applicant copy and go to nearest SRC to submit his/her application.

    (b) Whereas those belong to other Boards, **Point No. 9(a) of Important Notes** such as CBSE, ICSE and any other Board recognized by CHSE, Odisha and whose certificates are not validated (**9(b) of Important Notes**) they will have to take the college copy and applicant copy and travel to the nearest SRC (list available in the website www.dheodisha.gov.in/www.samsodisha.gov.in) to submit the application. The college authority would keep the college copy of the application form along with the relevant documents and return the acknowledged Applicant copy to the applicant.

Changes implemented from the session 2019-20in e-Admission:

1. Admission shall be limited to single phase through only online mode during the session 2019-20. This phase includes 2 rounds of selection i.e. 1st & 2nd Selection followed by spot admission. All kind of selection list will be published in the SAMS website.

2. Each applicant has to register and create their own username and password in the SAMS portal prior to filling the degree online application. Uniqueness of the mobile number and e-mail id will be maintained. Applicant can get the information like Print CAF, Downloading of Intimation Slip, Annexure-7, Submission of **Slide up Option Form**, Selection College Details etc.

3. Degree CAF and Admission fee will be completely collected through online. No offline payment option will be available.

4. HE Department has reduced the application fee amount Rs.300/- to 275/- for General Category and Rs.200/ to 175/- for SC&ST Category for popularizing the digital payment services among the students.

5. In case of slide up [From lower to higher college], Students have to pay/receive the differential amount as per the admission fees of selected colleges through online in order to confirm the seat for admission.

6. After the admission period is over, the final settlement of accounts for the slide up students will be made at the HE Department level and the amount will be refunded on line to students' account directly. In this regard, bank information will be collected online from students during online application.

7. If one course is offered by a college in two different modes (Regular Course & Self- Financing Course) with different admission fee structure, then college will provide the general mode

admission fee decided for the said course. The remaining amount will be collected from the students at college level.

8. By realizing the difficulties faced during the last academic session relating to auto slide up, it was decided to reintroduce the Annexure-7 facility, which says that "if a student does not want to participate in the slide up process then s/he has to give her/is consent by login to their own SAMS login portal".

9. All students going to be slide up in the second or subsequent selection shall be informed through SMS/e-mail to submit the "**Slide up Option Form**" by clicking to avail slide up facility. If a student does not confirm by login to the registered account, he will not be considered for slide up to higher option.

10. **Slide-up students have to visit their upper college option and complete the admission updation. Candidates will be intimated through SMS/EMAIL and also the status will be available in** www.dheodisha.gov.in/www.samsodisha.gov.in.

11. The decision taken on reservation and weightage *vide Notification No. 10161/HE/07-04-2018 for OLNS (Odia Living in Neighboring States) and OSA (Outside State Applicants)* will hold good for this year also.

12. If transfer certificate has been issued online to a student during the admission period for taking admission in other Institutes for higher studies (Institutes not under HE Department) or for any reasons, then the total admission fees by deducting Rs.100/- will be returned to students' account online by the Department.

13. If any discrepancy is found in CAF fees during validation, then the student will pay/receive the differential amount.

14. **If the candidate not claiming any of the reservation categories, weightage and passed out from CHSE, Odisha then system will declare such candidate's applications as "Auto-validated" applications. In such case, students are not required to visit SRC for further validation. Applicants cannot modify the auto-validated CAF, except the college "Options".**

1.3.2   e-Administration

e-Administration uses the admission database for issue of College Identity Cards & Library Cards, record of fees collected from the students, allocation of subjects and sections, Preparation of Long Roll Register and Return of Intermediate, Maintenance of students attendance, Tabulation of college level examination marks, issue of College Leaving Certificates etc. This would improve efficiency, saves precious time of college authorities and ensures dissemination of correct information and services to all its stake holders.

1.3.3   Colleges under SAMS

All Degree/ Autonomous, Self-financing, Sanskrit (Sashtri) colleges are included under e-Admission process during the session 2019-20. The list of these Colleges, available streams and subjects are published in the official website [www.samsodisha.gov.in] of Higher Education Department.

1.4 Pre-determined Dates

SAMS operates through pre fixed dates for all its activities. It helps in creating awareness and transparency & timely completion of activities. These dates have been finalized by the Higher Education Department, Government of Odisha.

Sl#	Items	Timeline
a)	Availability of online Common Application Form (CAF) in the website www.samsodisha.gov.in	24-Jun-2019 (**11:00 am**)
b)	Last date of applying online CAF through www.samsodisha.gov.in	8-Jul-2019 (**11:45 pm**)
c)	Last date for submission of print copy of online applied CAF at any **Degree SAMS Resource Center** along with supporting documents (if not validated online)	11-Jul-2019 (**5:00 pm**)
d)	Last date for Online CAF validation by SRCs in e-Space	12-Jul-2019 (**5:00 pm**)
e)	Publication of merit List of **First Selection**	18-Jul-2019 (**11:00 am**)
f)	Online deposit of admission fees by login to SAMS [Student] account	18-Jul-2019 to 21-Jul-2019 (**5:00 pm**)
g)	Online admission updation of students selected in **First Selection**	19-Jul-2019 to 23-Jul-2019 (**5:00 pm**)
h)	Updation of **Annexure-7** online by students taken admission in **First Selection**	19-Jul-2019 to 24-Jul-2019 (**5:00 pm**)
i)	Admission data updation in the e-Space of the student who took admission in the first selection	25-Jul-2019 (**5:00 pm**)
j)	Publication of **provisional merit list** for the slide up students in **Second Selection**	29-Jul-2019 (**11:00 am**)
k)	Updation of **Slide-up Option Form** online by students interested for slide up in **Second Selection [Only applicable for students not submitted Annexure-7]**	29-Jul-2019 to 1-Aug-2019 (**5:00 pm**)
l)	Publication of merit list of Second Selection	5-Aug-2019 (**5:00 pm**)
m)	Online deposit of admission fees by login to SAMS [Student] account	5-Aug-2019 to 8-Aug-2019 (**5:00 pm**)
n)	Online admission updation of students selected in **Second Selection**	6-Aug-2019 to 10-Aug-2019 (**5:00 pm**)
o)	Updation of **Annexure-7** online by students taken admission in **Second Selection**	6-Aug-2019 to 11-Aug-2019 (**5:00 pm**)
p)	Admission data updation in the e-Space of the student who took admission in the second selection	12-Aug-2019 (**5:00 pm**)
q)	Publication of the **Spot Selection** merit list three times to the balance sheet after second merit list admission	14-Aug-2019 (**11:00 am**)
r)	Registration of students for spot admission in the respective Degree	16-Aug-2019

	Colleges	(**11:00am**)
s)	Last date for registration of students for spot admission in the respective Degree Colleges	17-Aug-2019 (**5:00pm**)
t)	Submission of **Spot Selection** list in e-Space by Degree Colleges	18-Aug-2019 (**2:00pm**)
u)	Online deposit of admission fees by login to SAMS [Student] account [Only applicable to students selected for spot selection]	19-Aug-2019 to 21-Aug-2019 (**5:00 pm**)
v)	Admission data updation of the student in the e-Space who took admission in the spot selection	23-Aug-2019 (**5:00 pm**)
w)	Classes start for Degree (1st year) students	24-Aug-2019

For more details, please contact Sanjog Helpline (Toll Free) Number 155335, 1800-345-6770.
Changes to the dateline (if occurs) will be notified in the newspapers & website as well.

2 e-Admission Procedure

2.1 Application Process

The CAF will be available in www.dheodisha.gov.in/ www.samsodisha.gov.in for applying online only. There will be one Common Application Form (CAF) for admission to any stream of any Degree / Autonomous/ Sanskrit Colleges in the State. There shall be one Common Prospectus (CP) for Degree / Autonomous including Sanskrit colleges.

The CP will be available online in *PDF* format. An applicant can download the same and take a printout for making an informed choice while filling in CAF on-line.

2.2 Where to apply Online?

Students can apply online at (1) Internet Facility Center operated in Degree SAMS Resource Centers, (2) Common Service Center and (3) Cybercafé, etc.

In Common Services Centers (Jana Seva Kendras of OCAC) or Internet Facility Center situated in all SAMS Resource Centers, an applicant has to pay Rs. 10/- for Internet Charges & Rs. 5/- per page of print out (of B/W A4 Size) for completing the online application & for taking print out, if necessary.

2.3 How to apply Online?

Applicant need to register her/himself in the portal before applying the online CAF. Applicant need to follow the below mentioned process to register in the SAMS portal.

2.3.1 Registration Process

- Go to SAMS website www.samsodisha.gov.in
- Click on the Degree (+3) link under Higher Education banner
- Click on "New Student Registration" button
- Enter Name of the Student, Mobile Number & Email compulsorily in the box provided
- Click on the "Generate OTP" button
- A six digit OTP will be sent to the mobile number provided, which will be valid for 5 minutes
- Then enter the OTP number in the box showing in the computer screen
- Give your own password & reconfirm the same in the box showing in the computer screen

- Password must be at least one Upper Case , Lower Case Digit & Special Character in it e.g. Abcd@7618
- Then login to the SAMS Application using the user name (mobile number) & password given during online registration
- After registration in the SAMS website (www.samsodisha.gov.in), an e-Space will be created for that particular student/applicant in the SAMS application software
- For login to the Student e-Space, click on the "Existing Student Login" using the user name (mobile number) & password given during online registration
- Following links will be available for the student during application stage
    - Common Application Form
    - Annexure-7
    - Slide up Option Form
    - Intimation Letter
    - Admission Schedule
    - Online Payment

Note: Use 'TAB' Key of the Keyboard to move from one box to next one of CAF. Wherever, any box has a 'Select Field', you have to click on 'Select' and you will get a list of data relating to that field. You have to click on the 'Data field' relevant to you and then move to the next field. For Example, for 'State' box, once you click on 'Select' in the box, the list of states will be displayed. You have to move the 'Mouse / Curser' to your state, say 'Odisha' & click on the same to fill in the box.

2.3.2 Online Caste (ST&SC) Certificate Verification Process

- Online verification of the caste (ST & SC) certificate can only be done, if the certificate is generated from the Odisha e-District software.
- After selecting the caste ST or SC in the Common Application Form (CAF), then a box will appear in the screen.
- Here the applicant has to enter the "Bar Code" number written in the certificate which is generated from the Odisha e-District software.
- If the name of the applicant will not match to the name written in the caste certificate, then it won't be validated online
- The Caste Certificate issued in favour of the applicants without barcode number, will be validated at the SAMS Resource Centre (Degree Colleges).
- The applicants caste (ST/SC) certificate not verified online will have to submit the caste certificate along with "College Copy" as per previous year practice.

2.3.3 How to add more Options?

An applicant has to choose minimum five (05) nos. and maximum of twenty (20) nos. of preferences in her/his CAF. In order to add more than one preference, applicant has to click on **"Add More"** button to select the desired option [College+Stream+Subject] from the drop-down list. After adding all the options, s/he has to click on the "Submit" button.

Applicants can't apply more than one Common Application Form (CAF). The sample online CAF & instruction to fill it up is given in **Annexure-1**.

Note: When the applicant clicks on the "Submit" button, the filled in CAF would be displayed on the computer screen. If any erroneous entry is detected, then it can be corrected by clicking on the **"Back to Modify"** button.

2.3.4 How to submit Annexure-7 online

- "Annexure-7" will be enabled for the students only after the completion of his/her admission. Go through the detailed instruction and timeline before filing the Slide up Option Form.
- Login to the SAMS Application "Existing Student Login" using the user name (mobile number) & password given during online registration
- In the left side menu, the Annexure-7 link will appear in the SAMS e-Space of the student.
- Click on the Annexure-7, read the instruction carefully then and select whether you agree to submit the Annexure-7 to stop exclude yourself from the slide-up process in the second and next subsequent selection process.
- If you agree, then OTP will be sent to your registered mobile number which will valid for 5 minutes only.
- Enter the same OTP in the box provided
- Then software will confirm the acceptance your request for submission of Annexure-7
- This should be done within specified timeline mentioned in the "Key dateline."

2.3.5 How to submit Slide-up Option Form online:

- Excluding the students submit their consent through Annexure-7, all students going to be slide up in the second or subsequent selection shall be informed through SMS/e-mail to submit the "Slide Up option form" for availing the slide up facility.
- If a student does not confirm by login to the registered account, he will not be considered for slide up to higher option.
- This should be done within specified timeline mentioned in the "Key dateline."

2.3.6 How to modify information in a CAF?

An applicant can modify the provided information by login to her/his SAMSe-Space till validation of the application. **Auto-validated application cannot be modified once submitted by applicant.**

2.3.7 Printing and Submission of CAF

Note: Candidates whose CAFs are not Auto Validated, they have to submit the "College Copy" at nearest SRC.

Click on "**Print CAF**" button to view the CAF to be printed. Then click to get both "**College Copy**" (**Annexure-4**) &"**Applicant Copy**" (**Annexure-5**).

The applicant and her/his parent/guardian have to sign in the **"College Copy"** before submitting the same along with the copies of the documents indicated at the end of the "College Copy" of the CAF at any of the SAMS (Degree) Resource Centers.

Note: Only the Computer (Net) generated CAF shall be accepted. In no case, a DTP or Typed CAF shall be accepted.

a) The applicant has to submit the **College Copy** with the documents as reflected on the 2ⁿᵈ page of the College Copy under "Documents to be submitted" at the SAMS (Degree) Resource Centers. In addition, s/he has to produce the **Applicant Copy** at the CAF Receiving Counter to get back the same acknowledged on it.
b) Outside State Applicants can send the CAF by post to any one SAMS Resource Center. The duly filled in CAF should reach the college on or before "Last date of submission of online applied CAF at any of the SAMS Resource Centers (SRC)". CAF without payment will not be entertained. *Only merit and no reservation will be considered.*

Applicants, passed from **other equivalent Council**, shall have to attach the photocopy of their original Higher Secondary (+2) mark sheet or downloaded mark sheet from the internet **duly attested by the Principal** of the institution

2.4 Fee Structure of Application

There will be 20 options in Degree CAF and minimum of 5 options for the academic session 2019-20. Option wise fees will not be collected. General candidates will pay Rs. 275/- per application and SC/ST candidates will pay Rs. 175/- per application. No fee will be collected from PwD and Transgender candidates. ***Provided that the SC/ST candidates should submit their caste certificate along with the submitted application/validated from e-District Portal, at the college counter to get the rebate or else they will pay Rs. 275/-.*** No refund can be claimed at later date. (**CAF Fees will be deposited online only.**)

2.5 Check list for submission of CAF at SRC for the applicants as defined in Point 9(a) & (b) of Important Notes-(if CAF is not Auto validated)

a) Computer (Net) generated "College Copy" – duly signed by applicant and parent/guardian
b) Computer (Net) generated "Applicant Copy"
c) **CAF fee payment status will be mentioned in the CAF [Both College & Applicant Copy].**
d) Self-attested copies of Higher Secondary (+2) Mark Sheet & Pass Certificate of CHSE, Odisha or other equivalent Boards/ Councils. The list of equivalent Boards / Councils as communicated by Secretary, CHSE, Odisha is given at **Annexure-2 (Only incase not validated online).**
e) Self- attested true copy of the compartmental Higher Secondary (+2) mark sheet (only for the applicants passed compartmentally).
f) Self- attested true copies of the certificates in support of reservation from appropriate authority.
g) Self- attested true copies of the certificates for claiming weightage from appropriate authority.
h) **ONE** self-signed (on the front side) recent colour passport size photograph to be affixed in the CAF (College Copy).
i) Self- attested true copies of the bank passbook (Copy related to the account mentioned in the CAF)

2.6 CAF Validation Process

a) Applicant cannot change any data in the CAF after validation of CAF at the SRC counter or in case of automatic validation. The information furnished in the hard copy of CAF shall be verified as per the photocopy of the documents, submitted along with the college copy.
b) The e-Admission Validation Team Member at SAMS Resource Center will validate the submitted CAF online by comparing the information with the relevant documents like mark sheets, reservation & weightage certificates, etc. **If an applicant has claimed any benefit of reservation or weightage without relevant document, her/his case will be validated without claim.**
c) For benefit of applicants, a sample of filled in College Copy & Applicant Copy of CAF are given at **Annexure-4** & **Annexure-5** respectively**.**

2.7 Dos / Don'ts

a) Mere applying online CAF in the Internet will not be sufficient for e-Admission. If application is not validated online.

b) After applying on-line, if application is not validated online then the applicant has to take print outs of "College Copy" & "Applicant Copy" and submit them at any of the nearest SAMS Resource Center along with the requisite documents for consideration.

c) **If the CAF is validated online then such there is no need to visit any SRCs for any validation or selections.**

d) Applicant should fill up options e.g. college, Honours& stream in order of preference very carefully.

e) For any doubt, applicants are requested to take help of nearest college Help Desk or Sanjog Helpline Toll Free (**155335 OR 1800-345-6770**) Number.

f) Applicant has to write "submitted by me" and sign in all the supporting documents submitted along with the "College Copy" of the CAF.

g) Please don't submit your 'College Copy' in more than one college. Give all your options (College+Stream+Honours/Core) in one CAF in order of preference.

3 Principles of Selection

a) **Eligibility:** The minimum eligibility for admission to +3 or Degree classes shall be a pass in Higher Secondary (+2) Examination of the Council of Higher Secondary Education, Odisha or its equivalent. The list of Equivalent Boards is given at **Annexure-2** of the CP.

b) Admission into various Streams, Colleges & Honours shall be done strictly on the **basis of merit** i.e. marks secured at the Higher Secondary (+2) Examination out of the Total Marks, Weightage & Reservation (if applicable) will be taken into consideration in preparing the merit list. **For Reservation & Weightage. (Please refer point no5&6 of the CP).**

c) (i) In case of candidates passing the Higher Secondary (+2) /equivalent examination compartmentally, average of marks secured in the subjects/ concerned at both the examinations shall be taken into consideration to determine the aggregate.

(ii) Computation of marks in case of students passing from ICSE , CBSE and other Boards :

$$\text{Percentage calculation} = \frac{X * 600}{Y}$$

Where X= Total marks secured(There will be no selection of best 4 or best 5)
Y= Total full marks (if 4 subjects then Y=400, if 5 subjects= 500 or Y may be 800/1000 as of other boards.

d) If there are two applicants who have opted for one college and one stream (Honours/Pass) and have same marks in +2 Council Examination, then if it is for Arts/Commerce streams, then the applicant who has more marks in English will get preference. If English marks of both applicants are also same, then marks in MIL will determine the selection. For Science Stream English/Chemistry marks will be deciding factor in similar sequence.

e) Any applicant, if selected, will be given only one confirmed seat according to her/his choice of preferences in CAF in the intimation letter after 1ˢᵗ selection.

f) Status of the higher choices of preference in the CAF will also be intimated (Please see **Annexure-3**which shows sample copy of Intimation Letter).

g) Admission shall be limited to single phase through online/ offline mode during the session 2019-20 in three rounds. Merit list for each round of selection will be published till closing of admission as per pre-fixed time table, decided by the Higher Education Department for Degree admission.

h) Subject wise Honours (Core) selection will be done through online mode in place of stream wise selection. Reservation Act of Government of Odisha will be strictly followed in the selection.

i) Hostel seats will be allotted online. During allotment of hostel seats, all OH/PH students will get top priority followed by ST students from other districts and SC students of other districts in that order.

   N.B: Name of the Honours and confirmation of hostel seats will be clearly spelled out in the intimation letter.

j) Persons with disabilities selected on their merit without relaxed standards, along with other candidates shall not be adjusted against the reserved share of vacancies. The reserve vacancies shall be filled up separately from amongst the eligible candidates with disabilities, which will thus comprise persons with disabilities who are lower in merit than the last candidate in merit list but otherwise found suitable for appointment, if necessary, by relaxed standard available for persons with disabilities in addition to the SC and ST candidates. It will apply direct recruitment whatever reservation for persons with disabilities is admissible.

k) The candidates selected against the quota for OH/PH shall be placed in the appropriate category of SC, ST and General.

l) In case of slide up [From lower to higher option], Students have to pay/receive the differential amount as per the admission fees of selected colleges through online in order to confirm the seat for admission.

m) **He or She will not be allowed to remain in the lower choice College. Therefore, selection of option for the Colleges as well as subjects is utmost importance. If applicant doesn't want slide up, then s/he needs to submit "Annexure-7" online as per the process mentioned in the point no.2.3.4.**

3.1 Intimation

a) A sample intimation letter has been shown at **Annexure-3**of this CP. It can be downloaded by individual applicant e-Space from the website www.samsodisha.gov.in.

b) Elective Subjects won't be indicated in the intimation letter of selected applicants. The destination college will allocate the Elective Subject (s) as per the merit list, options of applicants in the CAF and the availability of seats.

c) Hostel & Honours seats will be intimated to the students through intimation

d) Intimation for e-Admission will be communicated through following five modes:
   - SMS (if mobile telephone number is provided in the CAF)
   - Email (if e-mail address is provided in the CAF)
   - An applicant can get the information by dialing Sanjog Helpline Toll Free (**155335 OR 1800-345-6770**) Number by giving their Money Receipt-Cum-Index Number on all Government working days between 06 A.M. to 10 P.M.
   - A selected applicant can download the intimation letter directly from the website www.dheodisha.gov.in / www.samsodisha.gov.in
   - Notice board of Applied College (where applications are submitted) and Destination College (where applicant is selected to take admission)

4 Admission Procedure

a) **Selected applicants have to pay the admission online by login to her/his student login. After successful payment s/he can take the printout of the Intimation Letter (or Applicant Copy, in case s/he does not possess the Intimation letter) before the admission committee at the Destination College on the date and time mentioned there in.**

b) Applicant has to produce all original documents for verification only at the Destination College. No original is to be deposited with college authority.

c) S/he has to submit three colour passport size photographs at the time of admission.

d) Those who want to continue in the first college allotted to them in the first selection are required to submit Slide up Option Form online.

e) **All students going to be slide up in the second or subsequent selection shall be informed through SMS/e-mail to confirm to avail slide up facility. If a student wants to participate in slide up or stop the slide up then s/he has to login the SAMS account to submit her/is consent through Annexure-7 within specified time line as per the process mentioned in the point no.2.3.4 and 2.3.5. If a student does not confirm by login to the registered account, he/ she will not be considered for slide up to higher option.**

4.1 Check List for Admission

a) Original Certificates (As per **Intimation Letter)**
b) **Total fees for admission (**as mentioned against each college in the 2nd part of CP).
c) Three passport size colour photographs
d) Following Original Documents are to be retained by the College Authority:
   - School/College Leaving Certificate issued by the Institution last attended.
   - Conduct Certificate issued by the Institution last attended.
   - Migration Certificate, if any
e) Following Original Documents are to be returned by the College Authority to the applicant after the admission process is over.
   - Mark sheet of the Higher Secondary (+2) Examination
   - Pass Certificate of the same examination
   - Certificate in respect of Reservation, if any
   - Certificate in respect of Weightage, if any

4.2 Procedure to deal with Slide-up cases

All students going to be slide up in the second or subsequent selection shall be informed through SMS/e-mail to confirm to avail slide up*.** **If a student wants to participate in slide up or stop the slide up, then s/he has to login the SAMS account to submit her/is consent within specified timelinefacility [*as per the process mentioned in the point no.2.3.4 & 2.3.5]*. If a student does not confirm by login to the registered account, S/he will not be considered for slide up to higher option.**

If a candidate who has taken admission on basis of 1st selection gets selected for her/his higher choices in subsequent Selection, two situations may arise:

a) Applicant's Destination College in 2ndRound is different from the 1st round colleges
b) The stream is changed at the same destination college.

For situation (a) the applicant shall take admission at the next selection Destination College on payment of the differential admission fees of this college and surrendering the CLC from the 1st round Destination College.

For situation (b) for change of Stream in the 2nd round (due to up-gradation), there would be no need for the applicant to approach the college for any endorsement. This would be done at the college level subsequently.

Note: Student will pay only differential amount (excluding Rs. 100/- as processing fees) with online generated College Leaving Certificate and other documents viz. cancelled original School Leaving Certificate/Cancelled College Leaving Certificate and original Migration Certificate to take transfer / Slide-up / fresh admission in any other college (SAMS or non-SAMS) within the normal period of e-Admission scheduled by H.E. Department.

5   Reservation

Scheduled Caste [SC] & Scheduled Tribe [ST]	a) SC-**16.25%** of the sanctioned strength of each course shall be reserved for SC applicants [G.O. 11710/HE, Dtd.: 01/06/2015] b) ST-**22.5%** of the sanctioned strength of each course shall be reserved for ST applicants [G.O. 11710/HE, Dtd.: 01/06/2015] c) The reserved seats are not interchangeable between SC & ST. d) SC/ST applicants selected for admission on their merit shall not be counted against reserved seats. e) However any modification made by the Government in the reservation policy will be followed during admission. f) Seats under reserved category will be de-reserved after two rounds only if no students of that category are available for admission/sliding up for that college.
Persons with Disability (PWD)	**5%** of sanctioned seats of all streams shall be reserved for PWD students with extent of disability not below 40% (Blind and Low Vision, Hard of Hearing, Locomotors Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy, Autism, Intellectual Disability, Specific Learning Disability and Mental Illness). [G.O. 10161/HE, Dtd.: 07/04/2018]
Ex-Serviceman [ESM], Serving Defense Personnel [SDP], Children of Martyrs [CoM]	**1%** of the sanctioned seats of all streams shall be reserved for Self/ Children/ Wife/ Husband/ of Ex-Serviceman, Serving Defence Personnel and Children of Martyrs.[G.O. 10161/HE, Dtd.: 07/04/2018]

6   Weightage

Number of seats in each stream, filled up by the applicants with weightage, shall not exceed 10% of the sanctioned strength. This 10% of seats shall be proportionately distributed among all categories of applicants. An applicant, who is selected with weightage and taken admission, shall continue to remain in this 10% bracket, even if cut-off mark is reduced in subsequent selections.

6.1   NCC

a) Applicants holding B Certificate shall be given weightage of additional **5%** of marks over and above the aggregate marks secured at the Higher Secondary (+2) or Equivalents examination.
b) Applicants who have represented the State or the Central School / Sainik School at the All India level NCC Camps / Courses / Activities shall be given weightage of additional **3%** of marks over and above the aggregate marks secured at the Higher Secondary (+2) or Equivalent examination.

6.2   NSS

a) Applicants who have represented the Country at International level shall be given direct admission.
b) Applicants who have represented the state at National Level Camp shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the CHSE/Equivalent examination.

c) Applicants who have represented the inter State Category Camp shall be given Weightage of additional **3%** of marks over and above the aggregate marks secured at the CHSE/Equivalent examination.

d) Applicants who have got the best NSS Volunteer award in University level shall be given Weightage of additional **2%** of mark over and above the aggregate marks secured in CHSE/Equivalent examination

6.3 Rover & Ranger

a) Rover & Ranger possessing and producing the original certificate signed by the President of India shall be given weightage of additional **5%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.

b) Rover & Ranger possessing and producing the original certificate signed by the Governor/ PATRON/ President of the State association shall be given weightage of additional **2%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.

6.4 Sports & Games

a) Applicants who have represented the country at international level shall be given direct admission.

b) Applicants who have represented the state at national level shall be given weightage of additional **10%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.

c) Applicants who have represented the school at the inter-State School Sports Meet level shall be given weightage of additional **5%** of marks over and above the aggregate marks secured at the Higher Secondary (+2)/Equivalent examination.

N.B: There will be no validity limit for NCC/ NSS/ Scouts/ Sports certificates.

7 Certificates & Documents

An applicant has to submit the self-attested photo copies of the following documents / certificates with the College Copy of the Common Application Form (CAF). Respective Original ones have to be presented before the Admission Committee at the time of Admission for verification. The authority may retain some of the Certificates in Original during admission as described earlier.

a) Higher Secondary (+2) Mark Sheets-cum-Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the board in-time, **then the downloaded mark sheet from Internet, duly endorsed by the leaving School/College Principal will be admissible**.

b) College/School Leaving& Conduct certificates from the educational institution last attended.

c) Schedule Tribe / Schedule Caste certificates from revenue officer not below rank of Tahsildar / Additional Tahsildar. **For ST applicant, her/his father's caste certificate may be taken into consideration.** Land passbook authenticated by the Tahsildar / Additional Tahsildar may also be taken as a proof of caste in absence of caste certificate.
(No caste certificate other than revenue officer not below the rank of Tahsildar / Additional Tahsildar shall be considered)

d) PwD certificate from CDMO/SDMO/CMO of any District HQ Hospital, Capital Hospital (in case of Bhubaneswar).

e) Ex-Service Man certificate from Zilla Sainik Board

f) Service Defense Personnel-SDP (Army/Navy/Air Force) Certificate from the Commanding Officer of the unit

g) Children of Martyrs (CoM) certificate from the District Collector
h) NCC certificate from the competent authority.
i) NSS certificate from the State Program Coordinator.
j) Migration certificate for the applicants passing from other Boards other than CHSE, Odisha
k) Sports certificate from the appropriate authority & counter signed by Commissioner-cum-Secretary, Sports & Youth Services, Government of Odisha OR Director of Sports & Youth Services, Government of Odisha OR Director, Secondary Education, Odisha as per G.O. 12471/HE, dtd: 06/06/2014

Common Application Form
for Admission to Degree / Autonomous Colleges
Department of Higher Education, Government of Odisha

+3

---

1. +2 Council Details *(As in admit card)*

a. Name of the Examination Board	b. Year of Passing	c. Exam Type	d. Roll Number
-------- Select --------	---- Select ----	Annual/Suple /Inst	

2. Applicant's Name

3. Father's Name

4. Mother's Name

Affix your self attested (on the front) recent colour passport size photograph here

5. Personal Details

a. Blood Group	b. Gender	c. Religion	d. Date of Birth
---- Select ----	---- Select ----	---- Select ----	DD/MM/YYYY

e. Nationality	f. Mother Tongue	g. Aadhaar No	h. Parent/Guardian Mobile No.
---- Select ----	---- Select ----	---- Select ----	

---

6. Permanent Address

a. State	b. District	c. Block/ULB
--------- Select ---------	--------- Select ---------	--------- Select ---------

d. House No., Street/Village , Post Office, Police Station Name

e. PIN Code

f. Telephone	STD Code	Number	g. Mobile	h. e-mail

---

7. Reservation Details

a. ○ Schedule Tribe (ST)   ○ Schedule Caste (SC)   ○ Others   b. ☐ Physically/Orthopedically Handicapped (PH/OH)

c. ○ Ex-Service Man (ESM)   ○ Serving Defence Personnel (SDP)   ○ Children of Martyrs (CoM)

---

8. Weighatge Details

a. NCC		b. NSS Camp			
☐ NCC (B)	☐ NCC (C)	☐ University Level	☐ State Level	☐ National Level	☐ International Level

c. Rover & Ranger		d. Sports & Games			
☐ Rajya Puraskar (RP)	☐ President Recognition (PR)	☐ Inter State	☐ National Level	☐ International Level	

---

9. Mark secured in each subject in +2 Council Examination

a. Name of the Stream you have passed

○ Arts   ○ Science   ○ Commerce

○ Vocational   ○ Diploma   ○ Upashastri

b. Subject wise mark details as per the table given

	Maximum Marks	Total Marks Secured	MIL	English	Chemistry

c. Have you passed +2 Council Exam Compartmentally? Yes ○ No ○ If yes

Name of the Subject	Fail mark in previous exam	Pass mark in Compartmental exam

---

10. Income Details of Parents

Father's Occupation   Mother's Occupation

Annual Income of the Parents (Together) in Rs.

10 Option(s)/Choice(s) Details

a. **College Type** ◯ Govt. / Aided / Private / Self Financing   ◯ Sanskrit

b. **District Name** ----------- Select -----------

c. **College Name** -------------------Select--------------------   Stream Name ◯ Arts ◯ Science **(PCM)** ◯ Science **(CBZ)** ◯ Commerce

d. **Subject** -------------------Select--------------------   Self Financing ◯

e. **Are you interested to reside in hostel**

Yes	No
◯	◯

ADD MORE

BOARDS/COUNCILS/UNIVERSITIES (BOTH INDIANS FOREGN) WHOSE EXAMINATION HAS BEEN RECOGNISED AS EQUIVALENT TO THE HIGHER SECONDARY EXAMINATION CONDUCTED BY THE COUNCIL ON RECIPROCAL BASIS

SL. NO.	NAME OF THE BOARD/ COUNCIL/UNIVERSITY	EXAMINATION RECOGNISED AS EQUIVALENT TO H.S. EXAMINATION	NOTIFICATION_NO. & DATE
01.	Board of Intermediate Education Andhra Pradesh, Vidya Bhawan, Namapally, Hyderbad-500001	Humanities & Science the Intermediate 2nd Year Course.	18200/23.12.1986
02.	Osmania University, Hyderabad	Intermediate course of Andhra Pradesh	2118L/1505/88/11,22.06.1988
03.	Andhra Pradesh Board of Secondary Education,Hyderabad-500001. Chapel Road, Nampally, Hyderabad.	Examination equivalent to +2 course 10+2 system of Education	507/29.01.1990
04.	Andhra University	Pre-University Examination (Two year course)	18291/14.12.1990
05.	Andhra Pradesh Board of Intermediate Education, Hyderabad	Examination equivalent to +2 course under 10+2+3 system of Higher Secondary Education.	1305/CHSE.01.03.1990
06.	Assam Higher Secondary Education Council, Bamuni maidan, Guwahati-781021.	Higher Secondary Examination Arts & Commerce	18200/30.12.1986
07.	Assam Higher Secondary Education Council, Guwahati.	Examination equivalent to +2 under 10+2+3 system of Education	1305/CHSE.01.03.1990
08.	Assam, Board of Secondary Education, Bamunimaidan, Guwahati-781021.	Examination equivalent to +2 course under 10+2 system of Education	507/29.01.1990
09.	Bihar Intermediate Education Council, Amprapali Bhawan Balley Road, Patna- 800001.	-do-	507/29.01.1990
10.	Bihar School Examination Board Patna, Budha Marg – 800001	-do-	507/29.01.1990
11.	Tamil Nadu Board of Higher Secondary Education, DPI Compound College Road, Chenai, 600006	Examination equivalent to +2 course under 10+2+3 system of Education	1305/CHSE./01.03.1990
12.	Chhatisgarh Madhymic Sikshya Mandal, Raipur	-do-	1222/03.02.2004

13.	Goa Board of Secondary and Higher Secondary Education, Alto Betion, Goa,/403521	Examination equivalent to+2 course under 10+2 system of Education	507/29.01.1990
14.	Gujurat Secondary Education Board, Sector- 10- B, Near Old Sachibalaya, Gandhinagar -382043	-do-	507/29.01.1990
15.	Gouhati University, Gouhati, Assam – 14	P.U. Examination	11533-663/Dt.08.09.1986
16.	Board of School Education, Haryana, Hansi Road, Bhiwani – 127021.	Senior Secondary Certificate Examination	6343/04.05.1988
17.	H.P. Board of School Education, Dhamasala 176213, Himachal Pradesh	Examination equivalent to +2 course under 10+2 system of Education	507/29.01.1990
18.	Hariyana School of Education Board, Bhiwani- 127021	Examination Equivalent to +2 course under 10+2+3 system of Education	1305/CHSE,01.03.1990
19.	J & K Board of School Education Rehani Colony, Jammu-180005 (November to April)	Examination equivalent to +2 course under 10+2 system of Education	507/29.01.1990
20.	12 years Teaching Fujimigak Senior High School, 3-19-9 Sarajuka, shibuya, Tokyo, Japan	10+2 Exams of BSE, Odisha Cuttack vide Reso. No. Dt. 31.05.93 of equivalent Committee	7413/26.08.1994
21.	Jharkhanda Intermediate Council Education, Ranchi Arts, Science & Commerce	Examination equivalent to +2 course under 10+2+3 system of Education	1222/03.02.2004
22.	Board of Pre-University Education, Bangaluru, Karnataka.	Two years Pre-University Examination in Science, Arts & Commerce.	4658/05.05.1987
23.	Karnataka Pre-University Education Board, Palace Road, Bangalore 560001.	Examination equivalent to +2 course under 10+2 System of Education	507/29.01.1990

24.	Karnataka Secondary Education Examination Board, 6th Cross, Malleswaram, Bengaluru-560003	Examination Equivalent to +2 course under 10+2+3 System of Education	1305/CHSE,01.03.1990
25.	Gandhiji University, Kottyam, Kerala.	Pre-degree course	6343/04.05.1988
26.	University of Kerala, Trivandrum.	Pre-Degree course	6343/04.05.1988
27.	Kerala Board Pubblic Examination, Pareekha Bhawan, Poojapura, Thiruvananthapuram – 695012, Kerala.	Examination equivalent to +2 course under 10+2 system of Education.	507/29.01.1990
28.	Board of Secondary Education, Madhya Pradesh, Bhopal.	Higher Secondary Examination	4738/16.07.1985
29.	Board of Higher Secondary Examination, Tamilnadu, Madras	Higher Secondary Examination	4738/16.07.1985
30.	Maharastra State Board of Secondary & Higher Secondary Education, S.R. No. – 832-A, Final Plot No. 178, 179, Near Balchitrawani, Behind Agharkar Reaserch Institute, Dhamburda, Shibaji Nagar Punne-411004.	Examination equivalent to +2 course under 10+2 system of Education.	507/29.01.1990
31.	Manipur Board of Secondary Education, Imphal – 795001	-do-	507/29.01.90
32.	Meghalaya Board of School Education West Garo Hills, Tura, Meghalaya – 794001	-do-	507/29.01.1990

33.	Mizoram Board of School Education Post Box – 07, Chaltlang, P.O.- Ramhlan, Aizawl-796012.	Examination equivalent to +2 course under 10+2 system of Education.	507/29.01.1990
34.	J. N. Board of Secondary Education Dept. of Govt. Exams, Call Road, Madras – 600006.	Examination equivalent to +2 course under 10+2 system of Education.	507/29.01.1990
35.	Marathawada University Aurongabad, Maharastra.	H.S.E. (XII Standard)	53370-87/Dt. 16.01.1988
36.	M.P. Board of Secondary Education, Sibaji Nagar, Bhopal, 462011	Examination equivalent to +2 course under 10+2+3 System of Education	1305/CHSE. 01.03.1990
37.	Higher Secondary Education, Manipur, Imphal	Examination equivalent to +2 course under 10+2+3 System of Education	5737/03.05.2002
38.	Rastriya Sanskrit, Sansthan, Deemed University, 56-57, Institutional Area, Janakpuri, New Delh-110058	Uttam Madhyama Praksastri (UM/PS) course	4658/05.05.1987
39.	Nagaland Board of School Education, Post Box – 613, Kohima- 797001	Examination equivalent to + 2 course under 10+2 system Of Education	507/29.01.1990
40.	Council for Indian School Certificate Examination , Pragati House, 3rd Floor Nehru place, New Delhi	Indian School Certificate Examination (12 years)	2689RR, XX-455/07.01.1987
41.	Central Board of Secondary Education, New Delhi.	Examination equivalent to +2 Course under 10+2+3 System of Education.	1305/CHSE. 01.03.1990

42.	Council for the Indian School Certificate Examination, Plot No. 35 & 36, M.B. Road, Sector-VI, Pushp Vihar, Saket, New Delhi	Examination equivalent to +2 Course under 10+2+3 system of Education	1305/CHSE. 01.03.1990
43.	Jamia Millia Islamia, Jamia Nagar, NewDelhi,110025.	-do-	2417/CHSE/18.02.2002

44.	National Institute of Open Schooling, A-24/25, Institutional Area, Sector-62, Noida, 201309, New Delhi.	Senior Secondary School Examination, under 10+2+3 system of Education .	4821/23.07.2015
45.	Higher Secondary Education Board, Sanothimi, Nepal.	Examination equivalent to +2 course under 10+2+3 System of Education.	1222/03.02.2004
46.	+2 Diploma course in Arts/Music/Dance/Drama/ Bimbadhar. XXX	+2 performing Arts course of CHSE(O) Up-1994 Exams as per Reso. No. 3, dt. 31.05.93	7413/26.08.1994
47.	Sri Jagannath Sanskrit Vishswavidyalaya, Shreevihar, Puri .	Upashastri	7155/29.07.2009
48.	Diploma in Engineering course Having Phy, Chem, Math & Eng. Subjects conducted by SCTE & VT, Odisha.	+2 Science stream Conducted by CHSE. Odisha.	3302/25.06.2014
49.	Council of Higher Secondary Education, Odisha, Bhubaneswar	+2 Vocational course	Govt. Letter No. 13853/17.05.2010.

50.	Punjab School Education Board, Vidya Bhawan, SAS Nagar, Phase -8, Mohali- 160059.	Senior Secondary Certificate Examination (Science)	9124/04.07.1989
51.	Punjab School Education Board, Mohali.	Examination equivalent to +2 course under 10+2+3 system of Education	1305/CHSE. 01.03.1990
52.	Banasthali Bidyapitha, P.O. –Banasthali Bidyapitha, Rajasthan – 304022	Senior Secondary School Certificate Examination	6343/04.05.1988
53.	Rajasthan Board of Secondary Education, Ajmeer- 305001	Examination equivalent to +2 course under 10+2 System of Education.	507/29.01.1990
54.	Tripura Board of Secondary Education, PN Complex, Gurkha Basti, P.O. - Kunjaban, Agartala, Tripura West, 799006.	-do-	507/29.01.1990
55.	Telengana State Board of Intermediate Education, Telengana (Established on 04.12.2014)		4846/24.07.2015
56.	Wood Stock School, Mussorie, Uttar Pradesh, 248179- India.	Wood Stock Diploma, Science and History (Humanities)	18200/23.12.1986
57.	U.P. Board of High School & intermediate Education, Allahabad – 211001, Sarojini Naidu Marg.	Examination equivalent to +2 course under 10+2 system of Education	507/29.01.1990
58.	West Bengal Council of Higher Secondary Education,	Higher Secondary (+2) Course	6343/04.05.1988

No.	Institution	Examination	Reference
58.	West Bengal Council of Higher Secondary Education, Vidyasagar Vawan, 9/2 DJ. Block, Sector-II, Salt Lake, Kolkata-700091.	Higher Secondary (+2 Course	6343/04.05.1988
59.	West Bengal Board of Secondary Education, Nivedita Bhawan, Block-DJ-8, Sector-III, Vidhan Nagar, Kolkata-700091.	Examination equivalent to +2 Course under 10+2+3 system of Education.	1305/CHSE. 01.03.1990
60.	State Board of O.H.I.O. (U.S.A.)	Higher Secondary +2 Course	9124/04.07.1989
61.	Londan University (Northen Exams. Association)	General Certificate of Secondary Education of Mancheshar, UK (the Student who have passed the XXX	18291/14.12.1990
62.	University of Calicat	Pre-Degree	4236/11.12.1987
63.	Gullberga University, Gullberga	P.U.C.	8433/08.02.1988
64.	International Baccalunrate Diploma, Geneva, Switzerland.	Higher Secondary Course	7698/15.11.2013/ 7707/16.11.2013
65.	The Higher School Graduate of North Hills Village High School, Bulacan Republic of Philliphines.	Higher Secondary Course	7698/15.11.2013/ 7707/16.11.2013
66.	Ministry of Education, Suva, Fiji	Fiji year 12 Certificate Examination	5906/02.07.2016
67.	ALL MEMBERS OF BOARDS/ COUNCIL THAT ARE MEMBERS OF COBSE ARE EQUIVALENT TO CHSE (O), BBSR.		4842/24.07.2015

19/05/17

Secretary, CHSE (O)
Bhubaneswar

Intimation Letter
for Admission to (+3) Degree / Autonomous Colleges
Department of Higher Education, Government of Odisha

19 D 000001

First Selection

19051203/0001

To

RAM MOHAN BEHERA
BAIRAGI CHARAN BEHERA
1241, 5th Lane, Behera Sahi, Bhadrak, 756100
Bhadrak, Odisha

Congratulations!!!

You have been selected for admission into Degree classes as per following details.

College Name	Stream	Choice in CAF	College Rank	Subject	Rank
Anchalika (Degree) Mahavidyalaya, Gadia	BiologicalScience	Option-03	15	Zoology	No

NB:

It is mandatory for the selected applicants to report and take admission at the selected college as per the mentioned date and time, otherwise her/is name will be removed from the subsequent selection process from the academic session 2019-20.

Status of Higher Option/s

Sl#	College Name	Stream	Subject	Waiting Rank Gen	Waiting Rank Reservation	Waiting Rank Weightage	Choices in CAF
1	Bhadrak (Autonomous) College, Bhadrak	Biological Science	Zoology	115	PH/OH-06 CoM: 11	Sports - 11	Option-01
2	Fakir Mohan (Autnomous) College, Balasore	Biological Science	Zoology	126	PH/OH-04 CoM: 17	Sports - 09	Option-02

You are requested to report to the principal **Anchalika (Degree) Mahavidyalaya, Gadia** with following documents in original on **19-Jul-2014 at 10:00 AM**

1	Original Council Certificate or equivalent **OR** Original Council Mark Sheet-cum-Provisional Certificate or equivalent as the case may be.
2	Original School Leaving Certificate (SLC) / College Leaving Certificate (CLC)
3	Photocopy of 10th Board Certificate as a proof of date of birth.
4	Three recent passport size colour photographs.
5	Original Conduct Certificate from the institution last attended
6	Original PH/OH Certificate from CDMO of District/SDMO of Sub-Division/CMO of Capital Hospital
7	Original Sports Certificate from the Competent Authorities and counter signed by Director, Sports
8	Photocopy of original passbook
9	Original Mark Sheets-cum-Provisional Certificate (or equivalent Council) of Compartmental Exam.

Father's Name	Mother's Name	Bate of Birth	Mobile	Parent/Guardian Mobile Number	Sex
BAIRAGI CHARAN BEHERA	MAMATA RANI BEHERA	1/1/1999	9090120120	9090210210	Male

Board Name	Reservation	Weightage	Mark Secured	Maximum Mark
Council of Higher Secondary Education, Odisha	Sc	PHOH	490	600

Compartmental Mark	Subject	Physics	Fail Mark	22	Pass Mark	46

Payment Details

Mode of Payment	Payment Status	Amount Paid	Transaction No
ONLINE	SUCCESS	2550.00	1201254789552

For more details, please contact Sanjog Helpline (Toll Free) Number 155335, 1800-345-6770.

Common Application Form

19D000006

for Admission to Degree Colleges (2018-19)
Department of Higher Education, Government of Odisha
College Copy
Sunday, Jun 23, 2019 11:13:33 PM

+3

For Official use only

Money Receipt-cum-Index Number	College Code	/ Index No.	
Fees (Rs.) 275.00	**Date of Submission at College**		**Signature of the Receiving Official**

1	**+2 Council Details** (as in admit Card)	Name of the Examination Board	Year of Passing	Exam Type	Roll Number	
		CHSE, ODISHA	2019	Annual	13PB111	

Affix your self attested (on the front) recent color passport size photographs here

2	**Applicant's Name**	RAJESH KUMAR SATAPATHY
3	**Father's Name**	RAKESH KUMAR SATAPATHY
4	**Mother's Name**	SEEMA RANI SATAPATHY

5	**Personal Details**	Blood Group	Gender	Religion	Date of Birth
			MALE	HINDU	17 Jun 1987
		Nationality	Mother Tongue	Aadhaar No.	
		INDIAN	ODIA		

6. Permanent Address

a. State	ODISHA	b. District	GANJAM	c. Block / ULB	KUKUDAKHANDI

d. Address	KS PUR	e. PIN Code	

f. Telephone No.		g. Mobile No.	9090909090	h. e-Mail	satapathy@csmpl.com

7. Reservation Details

a.	Schedule Tribe (ST)	No	Schedule Caste (SC)	No	OBC	No	SEBC	No	General	Yes
b.	Physically/Orthopedically Handicapped (PH/OH)	No	Ex-Service Man (ESM)	No	Serving Defence Personnel (SDP)	No	Children of Martyrs (CoM)	No		

8. Weightage Details

a. NCC

NCC B	No	NCC (CAMP/COURSE)	No

b. NSS Camp

University Level	No	State Level	No	National Level	No	International Level	No

c. Rover & Ranger

Rajya Puraskar(RP)	No	President Recognition(PR)	No

d. Sports & Games

State	No	National	No	International	No

9. Details of Mark Secured in +2 Council Examination

a. Stream — Science

b. Mark secured in each subject in +2 Council Examination

Maximum Mark	Total Mark Secured	MIL	English	Chemistry	Mathematics	Biology
600	480	60	70	80	90	90

c. Have you passed +2 Council Exam Compartmentally / Instant ? — No

10. Income Details of Parents

a. Father's Occupation — RETIRED / PROFESSIONAL

b. Mother's Occupation — HOME MAKER

c. Annual Income of the Parents (Together)in Rs. — 0 - 1,00,000

11 Bank Information

a. Account Number — 1234567899

b. IFSC Number — SBIN0000041

c. MICR Code —

d. Bank Name — SBI

e. Branch Name — Secretariat branch

12 Record of educational institution last attended

a. Name of the School — GLC

b. Location of the School — GP

c. District — GANJAM

d. Year of Joining — 2015

e. Year of Leaving — 2019

13 Option(s)/Choice(s) Details

Option	College	Stream	Preference	Subject	Hostel Option
FIRST	Khallikote (Autonomous) College, Berhampur	Physical Science	HONOURS	GEOLOGY,,	YES
SECOND	Buxi Jagabandhu Bidyadhar (Autonomous) College, Bhubaneswar	Physical Science	HONOURS	PHYSICS,,	YES
THIRD	Prananath (Autonomous) College, Khurda	Physical Science	HONOURS	PHYSICS,,	YES
FOURTH	Binayak Acharya (Degree) College, Aska Road	Physical Science	HONOURS	MATHEMATICS,,	NO
FIFTH	Science College (Autonomous), Hinjilicut	Physical Science	HONOURS	PHYSICS,,	YES
SIXTH	Gopalpur (Degree) College, Gopalpur, Ganjam	Physical Science	HONOURS	PHYSICS,,	NO

Payment Details			
Mode of Payment	Payment Status	Amount Paid	Transaction No.
DC	SUCCESS	1.00	5392944198709

UNDERTAKING

I do hereby agree to abide by the rules of the College/Hostel. I undertake that should any indiscipline and disobedience instance of the rules laid down by the Government or any authority empowered by them in this regard or should conduct in the college is found not satisfactory, my name will automatically be removed from the college. I undertake that information furnished by me in this application is true and correct and i undertake that any wrong information furnished be me, detected afterwards will be treated as cognizable offence.

I further undertake that i will not involve in any ragging activities in the college and hostel premises. I understand that criminal case will be filed against me if indulge in ragging

I hereby fully endorse the undertaking made by our

child / ward   Submitted by me

Signature or thumb impression of parents/ guardian   **Full Signature of Applicant**

Date _____   Place _____   Date _____   Place _____

Enclosures (The following documents would enclosed along with the CAF)

Sl.#	Documents
1	One (1) self signed (on the front side) recent color passport size photograph to be affixed in the CAF (College Copy).
2	Higher Secondary (+2) Mark Sheets-cum-Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the board in-time, then the downloaded mark sheet from Internet, duly endorsed by the leaving School/College Principal will be admissible.
3	Self signed (on the front side) color passport size photograph (1 Copy) to be affixed in the CAF.

19D000006

Common Application Form

for Admission to Degree Colleges (2018-19)

Department of Higher Education, Government of Odisha

Applicant Copy

Sunday, Jun 23, 2019 11:13:33 PM

For Official use only				
Money Receipt-cum-Index Number	College Code		/ Index No.	Signature of the Receiving Official
Fees (Rs.) 275.00	**Date of Submission at College**			

1	**+2 Council Details** (as in admit Card)	CHSE, ODISHA	2019	Annual	13PB111
2	**Applicant's Name**	RAJESH KUMAR SATAPATHY			
3	**Personal Details**		MALE	HINDU	17 Jun 1987

4. Reservation Details

a. ST **No**   SC **No**   OBC **No**   SEBC **No**   General **Yes**   PH/OH **No**   ESM **No**   SDP **No**   CoM **No**

5. Weightage Details

a. NCC

NCC B	No	NCC (CAMP/COURSE)	No

b. NSS Camp

University Level	No	State Level	No	National Level	No	International Level	No

c. Rover & Ranger

Rajya Puraskar(RP)	No	President Recognition(PR)	No

d. Sports & Games

State	No	National	No	International	No

6. Details of Mark Secured in +2 Council Examination

a. **Stream**   Science

b. **Mark secured in each subject in +2 Council Examination**

Maximum Mark	Total Mark Secured	MIL	English	Chemistry	Mathematics	Biology
600	480	60	70	80	90	90

c. **Have you passed +2 Council Exam Compartmentally / Instant ?**   No

7. Option(s)/Choice(s) Details

Option	College	Stream	Preference	Subject	Hostel Option
FIRST	Khallikote (Autonomous) College, Berhampur	Physical Science	HONOURS	GEOLOGY,,	YES
SECOND	Buxi Jagabandhu Bidyadhar (Autonomous) College, Bhubaneswar	Physical Science	HONOURS	PHYSICS,,	YES
THIRD	Prananath (Autonomous) College, Khurda	Physical Science	HONOURS	PHYSICS,,	YES
FOURTH	Binayak Acharya (Degree) College, Aska Road	Physical Science	HONOURS	MATHEMATICS,,	NO
FIFTH	Science College (Autonomous), Hinjilicut	Physical Science	HONOURS	PHYSICS,,	YES
SIXTH	Gopalpur (Degree) College, Gopalpur, Ganjam	Physical Science	HONOURS	PHYSICS,,	NO

Payment Details

Mode of Payment	Payment Status	Amount Paid	Transaction No.
DC	SUCCESS	1.00	5392944198709