Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**LAXMINARAYAN COLLEGE, JHARSUGUDA**
Name of the head of the Institution	**Dr. Chirabrata Dutta**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06645-270044**
Mobile no.	**9437083161**
Registered Email	**lncollege.jsg@gmail.com**
Alternate Email	**lnciqac.jsg@gmail.com**
Address	**LAXMINARAYAN COLLEGE, KALI MANDIR ROAD, JHARSUGUDA**
City/Town	**Jharsuguda**
State/UT	**Orissa**
Pincode	**768202**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. SAROJ KUMAR KUANAR**
Phone no/Alternate Phone no.	**+919040535601**
Mobile no.	**9437127129**
Registered Email	**lnciqac.jsg@gmail.com**
Alternate Email	**lncollege.jsg@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://lncollegejsg.org/AQAR.aspx

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://lncollegejsg.org/AcademicCalender.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**C**	**1.94**	**2018**	**30-Nov-2018**	**29-Nov-2023**

6. Date of Establishment of IQAC

21-Mar-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day National seminar on 'Participation of	**26-Feb-2020** **1**	**223**

Women in Research and Development in India- Focus on Odisha'- Sponsored by The National Commission for Women		
Organisation of a 'Mock Parliament' on the topic 'Citizenship Amendmend Act' in association with Neheru Yuba Kendra, New Delhi	12-Feb-2020 1	151
Career Counselling Cell (CCC) organised Twelve days Skill Development Training Program by CTTC, Bhubaneswar	27-Jan-2020 12	200
Workshop on 'Health and Safety for Women'	21-Dec-2019 1	126
Inauguration of Self Defense Training Programme for Girls for the session 2019-20	29-Oct-2019 1	112
Celebration of 'Kabi Binod Chandra Naik birth anniversary' in collaboration with the Odisha Sahitya Academy	04-Oct-2019 1	189
Exhibition on the Extinct Varieties of Rice and a State level seminar on 'The Future of the Agriculture and the Farmer'	21-Sep-2019 1	225
Celebration of Universal Brotherhood Day commemmorating Swami Vivekananda's Chicago Speech	11-Sep-2019 1	104
Faculty training on the efficient use of virtual classroom technology	26-Aug-2019 1	54
2nd Pandit Laxminarayan Mishra Memorial Lecture on the topic 'Indian Freedom Struggle and Pandit Laxminarayan Mishra' by Dr. Pradeep Kumar Hota	13-Jul-2019 1	123
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Laxminarayan College, Jharsuguda	OHEPEE	Odisha Higher Education Department	2020 365	5285750
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Preparation of college calendar, 2) Celebration of important events and organising various competitions, 3) Regularly monitoring mentor mentee meetings and parent teacher meetings, 4) Regularly monitoring work of various cells and associations of college, 5) Arranging workshops and training program in collaboration with other Govt. and non Govt. organisations

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organise scientific exhibitions, quiz and essay competitions and excursion for the students to inculcate scientific temper among them.	Quiz and essay competitions have been organised.
To prepare an Academic Calendar on the basis of Common Minimum Standard(CMS) Guidelines of the Department of Higher Education, Odisha at the beginning of the academic year and execute it seriously.	Academic calendar on the basis of Common Minimum Standard(CMS) Guidelines was prepared.

Collecting feedbacks from students, parents and all other stakeholders.	Feedbacks from students, parents and all other stakeholders have been collected.
To take measures for the establishment of equality and equity.	Seminars have been conducted on equal opportunity and gender equity.
To organise seminars and workshops on quality parameters of the college.	Seminars and workshops on quality parameters of the college have been organised.
To organise meetings with the stake holders to discuss developmental issues of the college.	Mentor-mentee meetings, parent-teacher meetings, alumini meetings were conducted
Academic audit, energy audit, gender audit and green audit are to be conducted and reports to be prepared for the year.	Academic audit, energy audit, gender audit and green audit were to be conducted and reports were prepared for the year.
To run career guidance programme and invite banks and factories for campus drives.	Many career giudance programs were conducted through various organisations.
To make plans by regular meetings with all heads of departments to improve academic excellence in university examination by giving emphasis on On-Time Graduation (OTG) rates of students.	Regular meetings were held on this regard.
To conduct extension activities through NSS, YRC, NCC and Red Ribbon Club.	Extension activities through NSS, YRC, NCC and Red Ribbon Club has been conducted.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Staff Council, Laxminarayan College, Jharsuguda	**28-Aug-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**30-Nov-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**22-Feb-2020**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Admission of undergraduate students are done through Students Admission Management System (SAMS) of Department of Higher Education, Odisha. Students fill up their online application form in the SAMS portal. As per the choices given by the student the SAMS then sends intimation to the students for admission. After admission the data is again uploaded to SAMS portal and a complete data base is prepared. The college uses this data for various academic and administrative purposes. This database is also used for providing various information to students by text messages and email. SAMS also have the data base for the scholarship schemes provided by Govt. of Odisha. Staff position and all details about staffs are uploaded to HRMS, Odisha. All account related information has been uploaded to College Accounting Procedure Automation (CAPA). All these informations can be accessed by user ID provided to the institution.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has the mechanism for well-planned curriculum delivery and documentation. Laxminarayan College, Jharsuguda is affiliated to Sambalpur University. As per university norms Credit Based Choice System (CBCS) curriculum is followed for all UG courses. Institution is following the curriculum of University, which is based on the need of students and for their better career and designed to achieve the target. From the beginning of the academic session, a staff council meeting is held to chalk-out a plan for the session. Each department also organises departmental meetings to distribute syllabus among teachers, and chalk-out plans for parent teacher meetings, alumni meetings, welcome meetings, farewell meetings, seminars, extramural lectures, mentor-mentee meetings, remedial classes, study tours and other events and keep documents of the events organised. The team constituted for time-table preparation, provides time table before starting of a session. The classes are provided as per the credits of the paper. Each department are asked to distribute classes to the teachers, as allotted, according to the time table. Each department also provide workload of each teacher as per the time table provided by them. The time table team prepares a master time table form the departmental time tables provided and submit to the principal and to the academic bursar. The classes are monitored by the academic bursar as appointed

by the Principal. Teachers make their lesson plans and progress registers and keep them up-to-date. The heads of the departments and the Principal monitor the plan and progress on regular basis. Regular class test, mid-term examinations, mid semester examinations, regular assessment in practical classes are done. Remedial and tutorial classes are also conducted based on requirements. Departments maintain the detailed record of the seminars, assessments, project reports etc. Mentor-mentee meetings and parent-teacher meetings are conducted, recorded and constructive feedback are taken and implemented for the overall improvement. An Academic calendar portraying the Annual Program Plan is prepared by all Departments specifying the trajectory of curriculum delivery and co-curricular and extra-curricular activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
	View File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from stakeholders are obtained by online. Structured questionnaires are prepared and approved by IQAC. Students Satisfaction Survey is also done to obtain feedback from the students. The feedbacks are then analysed and necessary feedback is given to respective departments and head of the institution. The feedback obtained are also uploaded in the website for the reference of all stakeholders. A grievance redressal box has been placed near Principal's chamber where a student can put his/her grievance. Every day the box is checked and if any complain would be there then that would be redressed within 2 days. Privacy of students are maintained. We regularly take feedbacks from the students about the teachers and their teaching methodology.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	16	347	15
BA	ENGLISH	16	85	12
BA	HINDI	16	76	16
BA	ODIA	24	532	24
BA	POLITICAL SCIENCE	24	449	24
BCom	ACCOUNTANCY	96	795	94
BSc	BOTANY	16	165	12
BSc	CHEMISTRY	32	140	29
BSc	MATHEMATICS	32	150	26
BSc	PHYSICS	32	240	29

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	867	Nill	41	Nill	41

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
41	15	5	5	5	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

From the beginning of session each department organises meetings to make plan regarding mentoring/proctorial system. Students of different batches are allotted to different teachers of same departments. Mentor-mentee meeting/proctorial class are organised two times in a semester one before mid-term examination and other after the mid-term examination. The minutes of every meeting is recorded for future reference. Each mentor keeps records of all details of the mentee such as parents name, contact details, category, gender, aim, hobby, previous achievement etc. for better guidance and support. Mentors guide and provide support to the mentee to achieve their aim. Mentoring system also focuses on the scoring good marks in both mid-term exam and endterm exam. Mentor provides tips and necessary formula for the examination. The institution also organises department wise parent-teacher meeting. The students' performance in the previous exams are discussed. The grievances from the parents are taken care of and constructive feedbacks are utilized for the development of students and institution. The feedback obtained from the parents are recorded and analysed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
867	41	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	41	9	5	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Swarnamayee Purohit	Associate Professor	Felicitation on the occasion of Third Writers and Researchers Meet by SAMARPAN,Sambalpur

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	6TH SEMESTER	22/09/2020	21/10/2020
BCom	BCom	6TH SEMESTER	22/09/2020	21/10/2020

BA	BA	6TH SEMESTER	21/09/2020	21/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

One Internal examination of students is done in each semester for each paper as per the notification of the university to which the institute is affiliated. The questions are prepared and also the answer scripts are evaluated by the teachers of the institute. Students are given scores which are sent to the university along with the evaluated answer scripts. However, many departments conduct class test and surprize test for the benefit of the student so they can secure good score in their mid-term as well as end-term exam. Techers' feedback is taken for the self-evaluation and for betterment of the institute.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared every year as per the Common Minimum Standard (CMS) as notified by the Higher Education Department of Odisha. The academic calendar contains the yearly schedule of the college such as the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays) and tentative date schedule of the examinations. But, the exam schedule provided in CMS is not followed by all the university strictly. As a result, the exams of the affiliated college cannot be conducted exams in time. Except this deviation all other events are conducted in time as per the academic calendar, prepared on the footprints of CMS. The academic calendar is also uploaded in the website for the knowledge of all.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://lncollegejsg.org/CMS/Syllabus/d3ada676-c29c-4f19-bc67-3379146eba87Learning%20Outcomes-Pos,%20PSOs%20&%20COs%20LNC%20IQAC.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	ENGLISH	4	2	50
BA	BA	HINDI	11	3	27
BA	BA	ODIA	19	14	74
BA	BA	POLITICAL SCIENCE	17	10	59
BCOM	BCom	ACCOUNTANCY	63	27	43
BSC	BSc	BOTANY	13	6	46
BSC	BSc	CHEMISTRY	26	11	42
BSC	BSc	MATHEMATICS	24	7	29
BSC	BSc	PHYSICS	19	8	42
BSC	BSc	ZOOLOGY	15	10	67

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://lncollegejsg.org/CMS/Proceding/b1c47b08-1960-49f4-9c9f-36f9864f32a8Student%20Satisfaction%20Survey%20Report%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Department of English	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	45	41	Nill
Presented papers	Nill	6	Nill	1
Resource persons	Nill	Nill	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Programme	Sambad Sahitya Ghar	40	90
HIV AIDS awareness program	Vedanta Ldt	14	54
The Samaj Blood Donation Camp	The Samaj	24	60
Declamation competitions	Neheru Yuva Kendra	12	40
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Thal sainik camp	Represented 5(O) BN NCC Sambalpur	Directorate General NCC, Delhi	2
View File				

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
The Samaj Blood Donation Camp	The Samaj and YRC	Blood Donation Camp	24	60
Mega Swachhata Pakwada	NCC and NSS	Swachh Bharat awareness program and campus cleaning	27	56
Vanomahotsav	NCC and NSS	Plantation program	32	56
Swachh Bharat	NCC (Naval and Army)	Rally for awareness	5	45
HIV AIDS awareness program	Vedanta Ldt and YRC	HIV AIDS awareness program	14	54
Plantation Programme	Sambad Sahitya Ghar and NSS	Plantation Programme	40	90
Declamation competitions	Neheru Yuva Kendra and NCC	Declamation competition on topic Patrotism and Nation Building	12	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
ATC-1	15	4(O)NU NCC BHAWANIPATNA	3
ATC-2	3	4(O)NU NCC BHAWANIPATNA	3
ATC-3	5	4(O)NU NCC BHAWANIPATNA	10
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
Skill Development Training Program	Skill Development Training Program	Central Tool Room Training Centre (CTTC), Bhubaneswar	27/01/2020	07/02/2020	200

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
National Institute of Computer education	24/10/2019	to provide computer education to college students at subsidised costs.	6
Black Diamond Institute	06/11/2019	for various academic exchange program for mutual benefit	12
office of project director, watershed-cum-deputy director soil conservation, Jharsuguda	17/12/2019	to spread awareness through students and teachers	35

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Automation system	Fully	customised (1.4)	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31805	Nill	452	35118	32257	35118
Reference Books	465	Nill	Nill	Nill	465	Nill
Library Automation	1	41300	Nill	Nill	1	41300
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	76	3	2	0	0	1	1	2	0
Added	0	0	0	0	0	0	0	0	0
Total	76	3	2	0	0	1	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

		facilities		facilites
5	3		8	6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. • The physical facilities including Laboratories, Classrooms, library, language lab, sports complex, gym and Computers etc. are maintained from the development fees collected from the students and other grants from different sources like UGC, RUSA, OHEPEE, etc. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose • Maintenance of the infrastructure for any educational institution is a big responsibility, sometimes a big challenge also. It is always very important to do this in a planned and practical way. Thus the college has a maintenance committee that looks after the maintenance of buildings, classrooms and laboratories. The Language Lab is well maintained and functional. • Adequate staff is employed to maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Laboratories, etc are cleaned and maintained regularly by non - teaching staff assigned for it. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. • The Green Cover of the campus is well maintained by a full time gardener. • Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. The electricians and plumbers are hired for this. • Fire extinguishers are installed and are checked regularly. • Lab assistants maintain the efficiency of the college computers and accessories. • Parking facility is well organized. • The campus maintenance is monitored through surveillance Cameras. • Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year. • A team looks after the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house- keeping. • The library is properly maintained by the Librarian and the support staff for it. A library committee looks after the maintenance properly. The maintenance of the reading room and stock verification of library books is done regularly by library staff. • The Sports Committee and the PET looks after the maintenance of sports equipment. The gym is also maintained by the PET. • Centralized computer laboratory established to enrich the students. Each Department having appropriate computer for their requirements. Internet and WIFI Enabled campus is available. • Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done. • Upkeep of all facilities and cleanliness of environment in women's hostel is maintained through Hostel monitoring committee. • Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. They are also sensitized to feel responsibility towards the maintenance of the college properties.

http://lncollegejsg.org/CMS/AQAR/f65c8095-f6cf-4d27-ae3c-481e45f14c60Policy%20and%20Procedures%20of%20Maintaining%20Infrastructure.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post matric scholarship	6	47400
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Campus placement drive	11/02/2020	86	Chola MS Genaral Insurance of Murugappa group
Skill Development Training Program	27/01/2020	200	Central Tool Room Training Centre (CTTC), Bhubaneswar
Career Counselling sessions organised by the Career Counselling Cell (CCC)	09/11/2019	119	District Employment Office, SBI Jharsuguda and IIPM, Kansbahal
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
Pinnacle Human Resource Private Ltd. 2. Chola-MS General Insurance	98	11	NIL	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	2	BA	English	Odisha State Open University (OSOU)	MA IN ENGLISH
2020	1	BA	Political Science	Prasanna Panda Law College, Jharsuguda	LLB
2020	1	BSc	Chemistry	Veer Surendra Sai University of Technology - [VSSUT], Burla	Master in Computer Application
2020	1	BSc	Chemistry	GM University, Sambalpur	Bachelor in Library Science
2020	3	BSc	Chemistry	CV Raman University, Raipur	MSc in Chemistry
2020	1	BSc	Botany	Sambalpur University,	MSc in Life Science
2020	1	BSc	Botany	Ravenshaw University	MSc Biotechnology
2020	1	BSc	Mathematics	PANCHAYAT COLLEGE, BARGARH	MSc in Mathematics
2020	1	BSc	Physics	Maharaja Sriram Chandra Bhanja Deo University, Odisha	MSc in Physics
2020	1	BSc	Zoology	Ladwa College of Education,	BEd

	Haryana	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
FOOT BALL	INTER UNIVERSITY	1
VOLLEY BALL	INTER UNIVERSITY	1
CRICKET	INTER UNIVERSITY	1
Organisation of a Mock Parliament on the topic Citizenship Amendmend Act in association with Neheru Yuba Kendra, New Delhi	Institution	151
Celebration of 150th Gandhi Jayanti and Shastri Jayanti	Institution	94
Observation of Biswa Matrubhasa Divas	Institution	69
A Literature and Language Quiz among students along with a seminar on Gangadhar Mehers Tapaswini organised by the Department of Odia in collaboration with Bharat ratna Sahitya and Sanskruti Parishad, Jharsuguda	Institution	68
Quiz Competition on Constition of India	Institution	62
Organised a Quiz on Safal Yuba Yuba Bharat on the occasion of 100 years completion of the Rock Memorial of Swami Vivekananda at Kanyakumari	Institution	59
District Level Inter-college Declamation competition on the topic Patriotism and Nation Building organised by Nehru Yuva Kendra in collaboration with L. N.	Institution	58

College, Jharsuguda.		
	View File	

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	NIL	NIL

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Laxminarayan College Jharsuguda has a very active student council which take active part in various events organised in the college and provides all necessary supports to college administration. The student council helps communicating various proposals or grievances of students to the college authority. The president of student council is a member of IQAC. The President of student council is chosen in the college election. But this year as per guidelines issued by Govt. of Odisha, no college election held in this session. As new president couldnt be elected, the previous president held the designation as working president. Every year college organises many awareness events, plantation programs, blood donation camps, rallies etc. where the role of student council is remarkable. In the session 2019-20 the contribution of student council in organising Youth Parliament (Mock Parliament) is significant. Student Council in association with Neheru Yuba Kendra took initiative and gave proposal to IQAC to conduct the event. Students council of Laxminarayan College also take part in all National days' celebration and take very active part in annual sports. They represent Laxminarayan College in district level as well as state level competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. The alumni association of Laxminarayan college, Jharsuguda is formed on dt. 20/12/2009 and named as L.N. College Alumni Association, Jharsuguda. The Association is registered under the Societies Registration Act 1860 on dt. 25/01/2009 bearing No. 1622-2 of 2019. the association conducts at least one general body meeting in a year and executive body meeting as and when required. The Alumni association works for the all round development of the college with the co-operation of the college authority. The Association has also helped the college authority for getting infrastructure development fund by approaching different agencies. It has 165 members till date. Presently the Association is working as per the guidelines of Mo College Abhiyan launched by Government of Odisha and the new members are being enrolled online under Mo College Portal.

5.4.2 – No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The meetings of Alumni Association was held on dt. 12/08/2019, 25/08/2019, 22/10/2019, 11/01/2020. In these meetings discussions were made and resolutions were adopted regarding enrollment of members, collection of funds, transfer of land and building, collection of infrastructure development fund from different agencies and celebration of Golden Jubilee.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: The Principal along with the Administrator Bursar and the Academic Bursar plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the teaching and non-teaching aspects of college functioning. IQAC has the freedom to formulate quality action plans and its implementation discussed and planned at the several meetings conducted in the year. The HODs have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. Different committees have been formed to work out the co-curricular and extra-curricular activities of the college. A number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal. Participatory Management: The college follows the principle of Participatory Management. The defining, allotting and communicating of responsibilities happen continuously in the meetings conducted. • Staff Council meeting: All the decisions are taken by the Principal after a democratic discussion in the staff council meeting. • Interaction with parents: The teachers interact with parents in the Induction Programs as well as in the Parents teachers meetings. Students' issues like attendance, lack of interest in studies, non-appearance in the examinations are resolved. • Students' Council interaction with the Principal and teachers: The students' council serves as a good interface between college authority and students. • Inputs from Alumni: Help us plan activities for the students such as Industrial visits, Internships and placement. • Interaction with employers: Ideas drawn from external interactions by faculty members with employers during placement activities and industrial visits is shared for future planning of activities/courses. • Interaction with diverse external agencies: Faculty members participating in various activities like seminars, orientation and refresher courses, committee meetings etc. share their experiences/ ideas to continuously bring about improvement in our functioning. • IQAC meetings with the stakeholders: Encourages the participation of all the stakeholders in the quality enhancement of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Our institution has a fully automated library where books issued by students are updated in the computer system and automatically the software computes and stores the data. However, e-access of library to the students are under

	process. The college has 5 classrooms equipped with ICT facility. Teachers take classes and conducts seminars using these facilities. Use of ICT is promoted not only in the library and classrooms but also in the administration by making available requisite hardware and software in areas like payroll, student database, results, security, connectivity, etc. Cleanliness and maintenance of well-equipped physical infrastructure through regular sessions.
Human Resource Management	The College follows a decentralized management structure that ensures all stakeholders have a well-defined role to play and all resources are effectively used. After the recruitment of new members of staff whether orientations have been done. The Principal, Staff Council and different committees, teachers-in-charge, the Administrative Bursar, the Academic Bursar, and student representatives ensure active monitoring of all College functioning. Annual self-appraisal of the staff is done. Alumni as well as Parents meetings are held regularly. The College takes necessary steps to academically recharge and rejuvenate teachers by nominating them for national/international conferences/seminars, in-service training, organizing national/international conferences etc.
Industry Interaction / Collaboration	The College has done MoUs and collaborations with many local industries and institutes. Many students got benefitted by the MoUs signed by the college. The Placement Cell of the college has been working towards reducing the gap between a student's skills and the industry needs by producing competent resources equipped with personality development and campus recruitment training. The Career Counselling Cell under the World Bank Assisted OHEPEE Project organized various training sessions, seminars and workshops catering to the needs of the students. Constant efforts were made to improve interaction and collaboration with local industries.
Admission of Students	Admission of students is done through Students Admission Management System (SAMS) portal of Department of Higher Education, Odisha. The College follows

	the Government Norms for admission procedure and reservation policy is strictly adhered to. Admissions are made online based on the marks scored in higher secondary exams and is kept transparent to ensure fairness in the process. The Admission Committee take necessary steps to provide guidance to students. An Anti-Ragging Committee is constituted every year to see that the newly admitted students should not be harassed. The college has a zero-tolerance policy towards Ragging.
Research and Development	As an under-graduate college, our college lacks adequate ambience for research. However, some faculty members are involved in research work in different universities. They are publishing their research work in the reputed national and international journals. The IQAC encourages teachers to attend conferences, seminars and apply for minor research projects. The students are also encouraged to write research articles for the presentation in the regular seminars conducted by the departments. A Research Committee has been constituted with the Academic Bursar, IQAC Coordinator and all HODs as the members to plan for creating a research atmosphere.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The institution has initiated decentralization in every field of Administration. Every department has been provided with some autonomy to work. The hierarchy of the organization is as follows: a. The institution is led by the Governing Body. b. The Principal monitors the entire operations of the institution. c. The Controller of the examination looks after the internal examinations. d. The Administrative Bursar is the head of the establishment section and is responsible for all administrative interactions. e. The Academic Bursar and the Heads of the departments are provided with autonomy relating to their academic activity. The other committees help in the smooth administration of the institution.
Planning and Development	The College maintains the website (www.lncollegejsg.org) that acts as a portal to provide the updated

	information. The Institution follows the Common Minimum Standard (CMS) Guidelines issued by the Department of Higher Education for the planning of academic Calendar. To facilitate effective Planning and development the Internal Quality Assurance Cell (IQAC) provides the updated standards and guidelines for the effective implementation of academic activities. The academic calendar is uploaded in the Website for the information of the students and teaching faculty. Proper planning has been done for teaching, learning, examination, evaluation and office management through MIS and CAPA softwares.
Examination	The College goes for complete registration, fee payment, and issue of hall tickets and publication of results in the online mode. Examination related information is disseminated through emails and mass sms system. Mid-Sem examinations are conducted in the supervision of the Examination Committee and the Controller of Examinations. This year the 6th semester examination has been conducted in the blended mode- students were given choices to opt for either online or offline mode due to the uncanny situation evolved due to COVID-19 pandemic. Everything including evaluation, marks updation and result publication was done very smoothly and electronically, so that the students will go for higher studies.
Student Admission and Support	Online admission is done by the portal of Students Admission Management System (SAMS) as per the University and Government regulations. 2. Students can easily access information regarding Rules and Regulations, Facilities for students, Support services, Placement activities etc. on the institution website 3. Students can access library through the online process. 4. All rules regulations and library services accessible through the institution website. 5. Students' Grievance Redressal, Prevention of Sexual Harassment Cell are available. 6. Information related to prevention of Ragging is made available through posters and through institution website.
Finance and Accounts	Since 2018, College Accounting

	Procedure Automation (CAPA) has been introduced in the College for the maintenance of accounts. Transactions related to payments, Provident Fund, Income Tax, Professional Tax etc are performed online via NEFT/RTGS. Online payment of remuneration for lectures is also done through NEFT. Payroll software is used for salary records and transactions. The Accounts Bursar looks after the smooth functioning of the accounts section. The annual budget has been prepared before the end of the financial year. Regular financial audit has been done by the external audit team. The budget as well as the audit report has been put before the Governing Body.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty training on the efficient use of virtual classroom technology	NA	26/08/2019	26/08/2019	40	14
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Annual	1	Nill	Nill	120

Refresher Programme in Teaching (ARPIT) in economics through SWAYAM				
Annual Refresher Programme in Teaching (ARPIT) in Leadership and Governance in Higher Education through SWAYAM	1	Nill	Nill	120
Induction cum Orientation program	2	07/09/2019	27/09/2019	21
Induction cum Orientation program	3	01/11/2019	21/11/2019	22
Induction cum Orientation program	1	28/01/2020	17/02/2020	21
Induction cum Orientation program	1	03/01/2020	23/01/2020	21
Annual Refresher Programme in Teaching (ARPIT) in chemistry through SWAYAM	1	Nill	Nill	120
Training of the field trainers for the census 2021	2	11/03/2020	15/03/2020	05
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) The faculty members are free to use the ICT Infrastructure and take assistance of manpower as and when required. 2)	1) In case of the nonteaching staff, the college management sometimes adopts rehabilitation schemes to	1) Students get national and state governments scholarships 2) Meritorious students get Laptops under Biju

| Financial support to faculty members pursuing higher education and research work. 3) They can avail library facility, computers, printers and stationery. 4) Seminars and Workshops (National and Internal) are conducted to keep the faculty update. 5) College provides financial assistance to teachers who attend seminars, conferences in outstation centers. 6) Healthy and hygienic work environment. 7) Annual Increments as per the government rules. 8) Casual leaves and Emergency leaves are given as per policy. 9) Holidays are given as our college tries to follow the government calendar. 10) If a faculty takes leave due to examinations and other health reasons, necessary alternate arrangements are made accordingly. 11) Provision of six months maternity leave for the lady members of the staff Staff Quarters facility available. | adjust the family members of the deceased. 2) Most of the financial benefits for the teaching staff are also applicable for the non-teaching staff 3) Advance against salary | Yuva Shasaktikaran Yojna, Government of Odisha. 3) Best students are awarded with money as well as citations. 4) College provides TA/DA to students who represent in the State and National level competitions. 5) Poor students avail free studentship. 6) Cultural and sports activities are organized to explore the inherent qualities of students. 7) Anti-ragging Cell, Students grievance Redressal Cell and Prevention of Sexual Harassment Cell protect the students' rights. 8) Complaint Box is installed to address the grievances of the students. 9) Career Guidance and Placement Cell provides career guidance by organizing seminars and workshops and organizes placement drives. 10) Free books of SECC-I and SECC-II are provided to the 3 3rd year students under World Bank assisted OHEPEE project. 11) Self Defense Training for girl students |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts the financial audits regularly. The internal financial accounting is done by the Accounts Bursar. He checks and verifies it and if finds any errors rectifies the same. The errors/ shortcomings in the accounts are rectified as per the instructions of the external Auditor at the time of external audits. The external auditor visits the College office every year and checks the books of accounts and then prepares his Report Audited statement which is placed before the Governing Body Meeting conducted in the month of June every year for the approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MP LAD Fund	200000	Drinking Water Facilitiy
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal, Laxminarayan College
Administrative	No	Nill	Yes	Principal, Laxminarayan College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. College organised regularly parent teacher meetings where academic progress students were discussed. 2. Parents and Guardians of many students participated in plantation program Vanomahotsav organised in the college and made the program a success. 3. A state level seminar on Near Extinct Rice Crop and Exhibition was organised by the college where Parents and Guardians of many students participated.

6.5.3 – Development programmes for support staff (at least three)

1. The Accountant along with Accounts Bursar attended 2 days CAPA training at Bhubaneswar conducted by the department of Higher Education under OHEPEE (World Bank Project) 2. The Data Entry Operator (DEO) along with the Admission –in-charge attended 2 days orientation training on admission procedure through SAMS portal at Bhubaneswar 3. Mr. Sandeep Padhan attended a training on online valuation by TCS 4. The Accountant along with the Accounts Bursar attended orientation training on Human Resource Management System (HRMS) portal of the Govt. of Odisha.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiating Student Mentoring system to monitor regularly overall development of students. 2. Encouraging teachers to participate in seminars and other developmental courses. 3. Organising various programs on Gender Equity and Equal Opportunity. 4. Organising Career Counselling programs in collaborations with other organisation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	2nd Pandit Laxminarayan Mishra Memorial	01/07/2019	01/07/2019	01/07/2019	123

	Lecture on the topic Indian Freedom Struggle and Pandit Laxminarayan Mishra by Dr. Pradeep Kumar Hota				
2019	Faculty training on the efficient use of virtual classroom technology	26/08/2019	26/08/2019	26/08/2019	54
2019	Celebration of Universal Brotherhood Day commemmorating Swami Vivekanandas Chicago Speech	11/09/2019	11/09/2019	11/09/2019	104
2019	Exhibition on the Extinct Varieties of Rice and a State level seminar on The Future of the Agriculture and the Farmer	21/09/2019	21/09/2019	21/09/2019	225
2019	Celebration of Kabi Binod Chandra Naik birth anniversary in collaboration with the Odisha Sahitya Academy	04/10/2019	04/10/2019	04/10/2019	189
2019	Inauguration of Self Defense Training	29/10/2019	29/10/2019	29/10/2019	112

	Programme for Girls for the session 2019-20				
2019	Workshop on Health and Safety for Women	21/12/2019	21/12/2019	21/12/2019	126
2020	Career Counselling Cell (CCC) organised Twelve days Skill Development Training Program by CTTC, Bhubaneswar	27/01/2020	27/01/2020	07/02/2020	200
2020	Organisation of a Mock Parliament on the topic Citizenship Amendmend Act in association with Neheru Yuba Kendra, New Delhi	12/02/2020	12/02/2020	12/02/2020	151
2020	One Day National seminar on P articipation of Women in Research and Development in India- Focus on Odisha- Sponsored by The National Commission for Women	26/02/2020	Nill	Nill	223

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
One Day National seminar on Participation of Women in Research and Development in India-Focus on Odisha-Sponsored by The National Commission for Women	26/02/2020	26/02/2020	151	72
Workshop on 'Health and Safety for Women'	21/12/2019	21/12/2019	83	43
Self Defense Training Programme for Girls	29/10/2019	20/11/2019	215	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar energy- 03

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/07/2019	01	Blood donation camp by Youth Red Cross (YRC) in association with The Samaj	Blood donated by the Students and staff	102
2019	1	1	09/07/2019	01	District level intercollege	Financial Literacy and	69

					debate/essay/poster writing competetion on Financial Literacy and Investors Awareness Campaign	Investors Awareness	
2019	1	1	25/07/2019	01	Observation of Vanomahotsav by NSS and NCC	Plantation in the local community	86
2019	1	1	26/07/2019	01	Rally Workshop on Financial Literacy and Investors Awareness Campaign by district administration	Financial Literacy Awareness	163
2019	2	2	02/08/2019	01	Hosting District Level Youth Red cross Meet	YRC Volunteers trained	122
2019	1	1	21/09/2019	01	Exhibition on the Extinct Varieties of Rice and a State level seminar on The Future of the Agriculture and the Farmer	Invited the farmers and created awareness about extinct varieties of rice.t	225
2019	1	1	04/10/2019	01	Celebration of Kabi Binod Chandra	Community leadership by the instituti	189

2019	1	1	14/12/2019	01	Laptop Distribution to the meritorious Students under Biju Shasaktikaran Yojana Programme by the Govt. of Odisha	Distributed laptops to the meritorious students of the district	203
					Naik birth anniversary in collaboration with the Odisha Sahitya Academy	on	
2020	1	1	26/02/2020	01	One Day National seminar on Participation of Women in Research and Development in India-Focus on Odisha-Sponsored by The National Commission for Women	Involved people from all over the nation	223
2019	12	12	24/08/2019	12	Traffic awareness camp and traffic controll by NCC cadets	Traffic control	87

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book of Code of Conduct for Students, Teachers, Principal,	09/07/2019	A code of conduct is a set of rules outlining the norms,

Nonteaching Staff and Governing Body Professional Ethics and Human Values			responsibilities and practices for an individual and committees for the smooth conduct in the organizations. It is expected that staff members strictly adhere to the rules and regulations spelled out in this document failing which the action shall be taken as per the procedure laid down in this book. The managing committee reserves the right to change/modify the rules and regulations as and when necessary. The rules and regulations included in this book are applicable for students, Principal, Teaching staff, Non-teaching staff, supporting staff and Governing committees.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood donation camp by Youth Red Cross (YRC) in association with The Samaj	01/07/2019	01/07/2019	102
Obervation of Vanomahotsav by NSS and NCC	25/07/2019	25/07/2019	86
celebration of Kargil Vijay Divas by NCC (Army and Naval)	29/07/2019	29/07/2019	67
Celebration of Universal Brotherhood Day commemmorating Swami Vivekanandas Chicago Speech	11/09/2019	11/09/2019	104
Exhibition on the Extinct Varieties of Rice and a State level seminar on The Future of the Agriculture and the Farmer	21/09/2019	21/09/2019	225
Open seminar on Swachhata-The way	27/09/2019	27/09/2019	83

ahead by SD Naval Wing NCC			
District Level Inter-college Declamation competition on the topic Patriotism and Nation Building organised by Nehru Yuva Kendra in collaboration with L. N. College, Jharsuguda.	19/10/2019	19/10/2019	58
Observation Of National Constitution Day and taking the Pledge	26/11/2019	26/11/2019	78
Quiz Competition on Constition of India	25/01/2020	25/01/2020	62
Observation of Biswa Matrubhasa Divas	22/02/2020	22/02/2020	69
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of trees: During Van Mahotsav and in other occasions plantation of trees by students and faculty members are done. 2. Energy Conservation: College construction allows for natural ventilation and lighting throughout its campus which helps conserve the energy demand. Long and wide windows in library, nearly eliminates the need for artificial lighting. Energy efficient lighting fixtures like CFLs and LEDs are used in all classrooms and departments. 3. Use of Renewable Energy: To promote use of renewable energy, energy efficient fixtures like solar lamps, solar street lights are installed throughout the college campus. 4. Waste Management: The waste material in college is segregated into biodegradable and non-biodegradable wastes, and as toxic and non-toxic wastes in the laboratories. Indiscriminate use of chemicals is discouraged during practical classes. The college does not use radioactive substances in the laboratories. All the used paper of college is sent for recycling into useful products like notepads for use by college staff and students. 5. Water Conservation and Management: Large green area of the college campus allows for percolation of water into the soil thereby facilitating recharging of underground water reserves. College only uses non-potable water for maintaining its garden. Rain water harvesting is also being practiced in the building. 6. Generating awareness: Being aware about one's environment fosters a sense of responsibility towards it. It also promotes sustainable development and encourages conservation of all resources. Keeping this in mind, our College organizes numerous campaigns, workshops, rallies and competitions to address diverse issues of the environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices - I: Increasing On-time Graduation Rates through Students Retention and Students Engagement 1. Goal As It was in the last year, this

practice has also been adopted in this year. Having been selected under the World Bank Assisted Project of Odisha Higher Education Programme for Excellence and Equity (OHEPEE), our institution has targeted to achieve the second Disbursement-Linked Indicators (DLIs) out of five i.e. to increase on (one)-time graduation rate of the students in undergraduate degree programs through students retention and students engagement in improved teaching learning experiences. The key objective of our institution is to provide better learning experiences to the students to check their drop-out rates, control regular absence and provide quality education by giving exposures to beyond classroom activities also. The goal is to help students pass in the first instance without failing in any of the semesters. 1. The Context In India, especially in Odisha, one time students' success rate in Higher Education, has always been a distant dream. No doubt success depends upon several criteria-teaching quality, study atmosphere, teaching learning tools and materials and, most especially, students' quality and motivation. At our context, on the one hand the rural background hinders students' success. On the other hand, a large number of students, belonging to the business community of the locality, do not attend classes regularly. The second serious issue is that majority of the students coming from vernacular background face difficulties in understanding the subjects while taught in English. On this context, while designing and implementing the above practice some important steps have been taken to address the above challenges. 2. The Practice When we speak about the world class educational institutes in India, we forget the grass root problems relating to empower each and every student taking admission in our educational institutions standing in the nooks and corners of every village and every town, just to take the example of our college. As the mission of our College is to provide proper education and help each student to exit from here with a pass certificate so that she/he can get a job or make herself/himself self-employed, we have adopted the above practice. The plan is to achieve a target of one-time graduation rate for all the students within five years by increasing the rate every year through the following implementation strategy: • Analysis of the previous situations (already done) • Problems shared and discussed with the faculty members • Proctorial (mentoring) system was strengthened • Parents-teachers meetings were convened and the problems discussed • Reasons for students' irregular attendance were sorted out • The weaker students were segregated and remedial classes arranged • Counselling and guidance service system was strengthened • Application of ICT in Teaching Learning was given more emphasis • Question answers discussed and regular assessment was done • Participation of students in departmental seminars was made compulsory • Communicative English classes were introduced 3. Evidence of Success As the Practice has been adopted since the last year the IQAC had taken the initiative of implementing the mentoring of students. Mentoring has long been considered a developmental and retention strategy for undergraduate education. In this system students are divided into groups. Each group is assigned a teacher-mentor who would perform mentoring duties. The mentors are playing an important role in offering guidance and counselling to the students. It is the practice of mentors to meet students individually or in groups. In some cases parents are called for counselling/special meetings with the mentors. If a student is identified as having weakness in particular subject, the mentor has to apprise the concerned subject teacher and thus the students are gradually showing interest in studies. The remedial and tutorial classes have been arranged to enhance the learning quality of students. Emphasis on making 75 attendance compulsory for each and every student is showing good results. As the IQAC is verifying the cumulative growth of students, it found that there is a hike in student's success rate. Educationally weaker students have started showing interest in attending the classes. Economically poor students have also been identified and are given proper attention. The drop-out rates seem to be minimized in this way. Best Practices- II Fostering Talents through Encouraging

Students Participation in Extra-curricular Activities 1. Goal Academics is typically an acquired matter, however every child is gifted with a special talent. But not many can truly recognize it. Extracurricular activities encourage students to bring out their talent in the limelight and give it wings in the right direction. Integrating extracurricular activities with students' academic life can also help them to manage their time and set priorities and widen their perspective about the world at large. Many students who excel in non-academic field also get special scholarships and better chances of securing admissions into universities. Academics and extracurricular activities go hand in hand to raise well rounded individuals and independent learners. It is imperative that we provide our children with an environment that fosters their overall personality and not just the academic growth. 2. The Context Today, the mounting pressure of CBCS has made our students lose interest in hobbies and other enrichment activities. We rarely get time to encourage our students to pursue their dreams and passions outside the classroom activities. Instead the focus is primarily on completing courses and preparing them for the university examinations. However we, in Laxminarayan College, Jharsuguda, have adopted it as one of the best practices to foster talents through encouraging students' participation in extra-curricular activities. We involve students not only in the classroom activities like presenting papers in the seminars, participating in the group discussions, etc in order to draw out the best talents in them. Besides these we also create cultural atmosphere outside the classroom so that students can chose recreational and creative avenues for themselves. As we celebrate significant days of the year like birth anniversaries of the great personalities of national and international repute, NCC day, NSS day, National Red Cross Day, Universal Brotherhood day, Hindi Divas, International Non-violence day, National Constitution Day, etc. and involve students in organizing the days. Students participate as the anchors, speakers, moderators, and by which learn the qualities of leadership, involvement, management etc. Throughout the year we organize different competitions in different occasions. Sponsor students to participate in different district, state and national level competitions. A large number of students participate in the several competitions organized during the Annual Cultural Fest. They show their talents in drawing and painting, pot making, craft making, rangoli, essay writing, declamation, elocution, debate, song, dance, ppt presentation, mono acting, drama, story writing, poem writing, slogan and poster making, quiz and many more. We select the Cultural Champion and the Runner's Up which creates a competitive atmosphere and a large number of students participate in it. Being the nodal college, our institution hosts several district level events on the occasion of Independence Day, Republic Day, Odisha Divas, Vigilance Awareness Week, etc. Our students get participation opportunities. Both SD Naval Wing and SD Army wings of NCC take leadership in different community reach extension services. They organize and participate in AIDS awareness rally, Vigilance Awareness week, Plantation, Blood Donation, traffic control, etc. The Youth Red Cross (YRC) encourages participation in all these activities. The NSS (Boys and Girls wings) is fostering the talents of the students by involving them in social service, community reach programmes through their participation in camps, street plays, rallies, etc. The Students Union plays a vital role in the decision making process and governance mechanism of the college. Students being involved in it learn the leadership qualities. 3. The Practice Blood donation camp by YRC, Celebration of World Youth Skills Day-opening of a Student Support, Guidance, Skills Enhancement and Placement Unit in the College- Army Recruitment Awareness Camp, Obervation of 'Vanomahotsav', celebration of 'Kargil Vijay Divas' by NCC (Army and Naval), Celebration of 50th foundation Day of College- a plantation program has been organised, Celebration of Gangadhar Meher Jayanti, Celebration of Universal Brotherhood, Celebration of Hindi Diwas, Open seminar on 'Swachhata-The way ahead', Celebration of '150th Gandhi Jayanti' and Shastri Jayanti, District Level Inter-college Declamation

competition on the topic 'Patriotism and Nation Building', Observation Of National Constitution Day and taking the Pledge, Workshop on 'Health and Safety for Women', Debate Competition on 10th National Voters Day on theme 'Electroal literacy for strong democracy', Quiz Competition on Constition of India, Organisation of a 'Mock Parliament' on the topic Citizenship Amendmend Act, Observation of Biswa Matrubhasa Divas 4. Evidence of Success • Ms. Aditi Agrawal, 3 2nd Science, participated in the District and state level Inter-college Declamation competition on the topic 'Patriotism and Nation Building' organised by Nehru Yuva Kendra and represented the state in the national level. • Our College stood first in the discipline category in the state level drama competition. Mr. Debashish and Mr. Ghanashyam got the best actor and the best comedy actor awards. • The NCC cadets controlled traffic during the public festivals and Dulduli (Folk Fair of Jharsuguda)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://lncollegejsg.org/CMS/AQAR/e5cd3bed-358e-4b5f-a74f-7e24eb8af2c0Best%20Practices%202019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Laxminarayan College, Jharsuguda aspires to be a model for all by • Inculcating a positive attitude in the students to be disciplined. • Creating an atmosphere for adoption of the principles of morality and healthy practices of life. • Promoting learners' success with an excellent teaching learning atmosphere. • Creating an environment of intellectual stimulus, scientific inquiry, cultural ambience and social responsibility. • Encouraging the qualities of leadership keeping in view the challenges of time and society. • Providing the students with equal opportunity without any discrimination of caste, colour, creed and sex. • Achieving equity and excellence in the institution, thus contributing to the same in higher education. • Building excellent faculty in every department. • Bringing all stakeholders to a common platform for common good. • Building environmentally sustainable campus facilities. • Reaching the community through social outreach programmes like NSS, • NCC, YRC, etc. • Becoming a changing agent for the society and the community at large. Thus, graduates will exit from the door of the institution with sound and practical knowledge, habit of mind for intellectual growth, skills for employability and entrepreneurship and sense of responsibility for full and participatory citizenship not only in the national but global scenario. Keeping view on the above mission statements, the college provides a perfect platform to students to develop their innovative skills by promoting an enquiry based teaching and learning process. Teachers always encourage students to understand topics through research minded approach, which ensures better understanding and provides strong foundation for their future academics. This has increased participation of students in seminars and group discussions. Students participate in quiz competitions, debates and ppt presentations and other competitions organized by the college and other external agencies. The also participate in the students exchange programmes and gain experiences to do better in their academics. The college has a nominal fee structure. Faculty members with high qualifications provide high quality of teaching. Professional and academic development of teachers is always encouraged. Several students get scholarships from State Government, which further ensures better education of the economically challenged students. Apart from academic excellence, the college also pays sincere attention to the physical, moral and cultural development of students. Students show outstanding performance in sports. College also actively encourages the organization of the events like observance of Universal Brotherhood Day, Gangadhar Jayanti, Kavi

Binod Chandra Janma Shata Barshiki, Hindi Diwas, Annual Cultural Fest, etc. College prepares students for the competitive world. Students enrol themselves in prestigious institutions for higher studies. The Placement Cell organizes career talks and campus drives and provides facilities to get jobs. Students are encouraged to develop the qualities of leadership by participating in the activities of NSS, NCC, YRC, etc. and reaching the community through social outreach and extension programmes. The college aims at achieving equity and excellence in the institution and thus contributing to the goal of higher education in Odisha.

Provide the weblink of the institution
http://lncollegejsg.org/CMS/Proceding/74e796e8-8d7d-4634-85aa-3464c6f5cff1Institutional%20Distinctiveness,%20L.%20N.%20College,%20Jharsuguda%202019-20.pdf

8.Future Plans of Actions for Next Academic Year

? Preparation of the Academic Calendar for the session 2020-21. ? Providing every department high speed internet connection for conduct of uninterrupted online classes. ? Organising faculty development training programs for conduct of classes through various online meeting platforms. ? Procuring more CBCS books for the library. ? Procuring equipments and scientific apparatus for the laboratories. ? Procuring furniture for the classrooms and department rooms. ? Initiate construction of 50 seated boys hostel. ? Organising environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives. ? Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni. ? Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and extracurricular activities. ? Organisation of online extramural lectures in the name Pt. Laxminarayan Mishra lecture series. ? Organisation of scientific exhibitions, quiz and essay competitions and excursion for the students to inculcate scientific temper among them. ? Conduct of extension activities through NSS, YRC and NCC. ? Organising programs to create awareness on Covid-19. ? Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff. ? Engagement of Alumni for career counseling and other improvements in the college. ? Initiating spoken tutorial, software training program. ? Repairing the existing CCTV and making them well functioning. ? Academic audit, energy audit, gender audit and green audit are to be conducted. ? Implementation of Institutional Developmental Plan (IDP) for Odisha Higher Education Programme for Excellence and Equity (OHEPEE) ? Organising Students and faculty exchange programmes with reputed educational institutions. ? Collecting feedbacks from students, parents and all other stake holders for the academic development.