



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		LAXMINARAYAN COLLEGE, JHARSUGUDA
• Name of the Head of the institution	PROF. NARENDRA KUMAR PANDA	
• Designation	Principal-in-charge	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	06645270044	
• Mobile No:	9437400618	
• Registered e-mail	lncollege.jsrg@gmail.com	
• Alternate e-mail	lnciqac.jsrg@gmail.com	
• Address	Laxminarayan College, Jharsuguda, Kali Mandir Road, Jharsuguda	
• City/Town	Jharsuguda	
• State/UT	Odisha	
• Pin Code	768202	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated to Sambalpur University	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sambalpur University				
• Name of the IQAC Coordinator	Sri Tapan Kumar Barik				
• Phone No.					
• Alternate phone No.					
• Mobile	9937441544				
• IQAC e-mail address	lnciqac.jsg@gmail.com				
• Alternate e-mail address	lncnaac.jsg@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://lncollegejsg.org/CMS/AQAR/c222f48b-5844-47ce-830d-ed6d087d2856AQAR%20LNC%202021-22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://lncollegejsg.org/CMS/AcademicCalender/c6d72f82-9162-4b8d-8c25-f77fea0ea063ACADEMIC%20CALENDAR%202022-23.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C	1.94	2018	30/11/2018	29/11/2023
6. Date of Establishment of IQAC			21/03/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	OHEPEE	WORLD BANK	2017 (5 years)	97,71,500	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1) Preparation of college calendar, 2) Celebration of important events and organising various competitions, 3) Regularly monitoring mentor mentee meetings and parent teacher meetings, 4) Regularly monitoring work of various cells and associations of college	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Preparation of the Academic Calendar for the new session	Academic Calendar for the session 2022-23 was prepared and worked out accordingly
Strengthening student-centric learning	Focus was given on strengthening student-centered learning by providing opportunities in academics, research, experiential learning, field-based learning and community service through outreach.
Enhancement of teaching and learning resources	Focus was given on new teaching and learning resources such as

	<p>technology, equipment, and materials to enhance the quality of education. Text Books and reference books were procured to strengthen the Central Library as well as the Departmental Libraries. The college was fortunate enough to get funds from the department of Higher Education for the improvement of laboratories.</p>
<p>Promotion of Professional Development programmes for teaching and non-teaching staff</p>	<p>Different professional development programmes were conducted for faculty members, accounts and ministerial staff to keep them updated with the latest teaching and learning practices, admission, administration, accounting, etc.</p> <p>As NEP is going to be introduced, all the stakeholders had been oriented. Faculty members and other staff members had been sponsored to have the trainings in different fields.</p>
<p>Augmentation of infrastructure</p>	<p>New infrastructure added including new classrooms under RUSA to create a conducive learning environment. Boundary wall was erected.</p>
<p>Strengthening ties with the community</p>	<p>The college strengthened its ties with the local community by engaging in community service, outreach programs, and partnerships with local police, entrepreneurs and NGOs through NSS, NCC and YRC activities.</p>
<p>Monitoring teaching, learning and evaluation</p>	<p>The college, with the strong leadership of IQAC, monitored teaching, learning and evaluated the progress of the academic year. Feedbacks had been taken to make necessary adjustments</p>

	and improvements.
Organisation of workshop, seminar and job oriented services by the Career Counselling and Placement Unit	Students received guidance and counselling through the programmes as well as by the personal care of the mentors. Placement drives were conducted and students got recruited by different recruiting bodies. This year the college organized a "Capacity Building and Personality Development Programme " for the girl students sponsored by National Women Commission (NCW)
Organisation of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching learning, research, extension related and extracurricular activities	Such activities were organized throughout the session and all got benefitted
Organisation of scientific exhibitions, quiz and essay competitions and excursion for the students to inculcate scientific temper among them	Such activities helped in the growth of scientific temperament in the students
Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff.	Yoga camps organized for students in the college campus as well as in the hostels created a good atmosphere and helped in the development of good habits among students.
Academic audit, energy audit, gender audit and green audit are to be conducted	Internal audits had been properly conducted and actions were taken
Focus on skill development	Focus was given on skill development by providing training and workshops on soft skills, communication, leadership, and problem-solving. Through the Skill Enhancement Courses like Communicative English and Quantitative and

	logical Reasoning the students had proper guidance
Strengthening different Cells and Associations	As per the notification of the college, the cells and associations had been reconstituted. IQAC monitored them to work. Under the guidance of the IQAC, they prepared their plan of actions and different activities were held.
Strengthening alumni relations	The alumni involvement was encouraged by organizing alumni events, creating networking opportunities, and engaging alumni in mentoring and career guidance programs. As the Government has started MO College Abhiyan, it has been strengthening alumni relations with the college.
Promotion of Gender Equity	Women Development and Sensitization Cell, Prevention of Sexual Harassment Cell and Equal opportunity Cell had been organizing activities throughout the session for gender equity. National Women Commission had funded for a Capacity building programme for girls.
Collecting feedback from students, parents and all other stakeholders for academic and other developments	With the analysis of the feedbacks taken from the students and other stakeholders, the had the opportunity to take action and solve several issues relating to teaching learning and students' progress.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
IQAC meeting, Laxminarayan College, Jharsuguda	03/05/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	05/04/2024

15. Multidisciplinary / interdisciplinary

A multidisciplinary education, as envisaged in the NEP- 2020 aims to develop social, physical, intellectual, emotional, and moral capacities of human beings in an integrated manner. A flexible curriculum will facilitate creative combinations of various disciplines. So, Laxminarayan College, Jharsuguda adopts multidisciplinary and interdisciplinary approaches in its academic and co-curricular activities to achieve the goals as per the mission and vision of the institution. In its academic activities, students have to learn multidisciplinary courses such as Environment Studies, Gender and Human Rights, Ethics and Values etc. The college ensures a multidisciplinary approach in its extra-curricular activities also. It regularly organizes workshops, debates, webinars/seminars and training programmes on multidisciplinary themes. The present CBCS system also allows the students to choose subjects from different disciplines as well as projects in interdisciplinary and multidisciplinary mode by formulating teams from different courses. Thus, Laxminarayan College has a legacy of multidisciplinary approach towards its academic and co-curricular activities. One of the good practices in this is interdisciplinary projects done by the 6th semester students in DSE-4 paper in our college.

16. Academic bank of credits (ABC):

Being an affiliated college under Sambalpur University, our College follows the rules and regulations framed by the affiliating University from time to time. The college has encouraged the students to register for Academic bank of credits [ABC].

17. Skill development:

As per the syllabus prescribed by the affiliating university two skill enhancement compulsory courses have been included. Keeping eyes on the present want of skills needed for the placement of students the course includes 'Communicative English' and 'Quantitative and Logical Thinking'. Students are expected to

develop communicative skills which is now a days a very essential skill. And the course 'Quantitative and Logical Thinking' tends to boost the analytical skills of student that can be helpful for the student for so many practical purposes. The College has been organizing several activities to promote skills among students, faculty and other staff members. It has organized activities for the development of soft skills, language skills, ICT skills, etc. for its students. The Career Counselling Cell (CCC) of the College has organized different training programmes for the students to develop their entrepreneurial skills. Skill Enhancement Courses are also part of the CBCS. College also offers skill based certificate courses to its students. So, Laxminarayan College is prepared to implement NEP.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The choice based credit system allows students to choose the course they want to study. This also hold opportunity to study an Indian language of his/her own choice. The study of this paper is compulsory but the choice of language is optional. It is studied under the paper code Ability Enhancement Complusory Course. Recently the affiliating university has included a new paper naming 'ethics and values'. This course aims to inculcate good culture among the students. Adhering to the existing educational policies and Government circulars, Laxminarayan College has integrated the Indian Knowledge system in its teaching learning process. It offers courses in Odia, Hindi and English medium. The course contents cover ancient knowledge systems, philosophy, culture, ethical and moral values. Laxminarayan College organizes several activities which promote the Indian Knowledge System. We are ready to promote the Indian Knowledge System using modern technology and tools. The college also has a library with several books, novels and magazines in English, Hindi and Odia literature on religion, art and culture. So, Laxminarayan College has started integrating the Indian Knowledge System and is prepared to implement NEP 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Laxminarayan College focuses on Outcome based education where both faculty members and students are well aware of the course outcomes and are fully concentrating on achieving the intended outcomes. As per the UGC and NAAC guidelines, the Programme Outcomes, Programme Specific Outcomes and Course outcomes have been uploaded in the college website for the teachers and students. The faculty members and students are informed about it in the beginning of the session. The students take up courses with a certain goal of developing

skills or gaining knowledge and they try to achieve the goals by the end of the course. The faculty members of the College have developed various teaching learning contents such as PPT files, Videos, PDF notes, etc. which are provided to the students. College has focused on experiential and experimental learnings. Students are taken for field visits for field survey and practical knowledge. Hands-on training, workshops, GDs, webinars/seminars, etc. on various topics are organized by the institution from time to time to achieve the intended learning objectives. The second Unit in each paper is earmarked for the blended learning which encourages the students for self-learning. So, College is ready for the implementation of NEP.

20.Distance education/online education:

Since COVID 19 outbreak, the college has taken it as a good practice to teach in the blended mode. Both online and offline modes are used in teaching learning. Regarding distance education, But the college is utilized as study center of Odisha State Open University (OSOU), where students can pursue various distance education of their choice. The courses offered by the Open University includes degree courses, diploma courses and also certificate courses. Those students who cannot enroll themselves in the regular courses can avail the opportunity. Our College has successfully imparted all its courses content delivery in online mode during the COVID-19 Pandemic Lockdown and also conducted online examinations successfully by using different platforms such as Zoom, Google Meet, etc. The students are also encouraged to use various OER (Open Educational Resources) as well as to explore different online learning platforms. During the pandemic the Government of Odisha has engaged the teachers to prepare YouTube course videos for the students which the college has shared with the students. The students and faculty members also go for MOOC courses provided by UGC, NPTEL, ARPIT under SWAYAM.

Extended Profile

1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 845

Number of students during the year

File Description	Documents
Data Template	View File

2.2 372

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 201

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 39

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 50

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	845
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	372
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	201
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	39
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	50
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	187.96085
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Laxminarayan College in Jharsuguda adheres closely to the curriculum outlined by the University. At the onset of each academic session, a staff council convenes to strategize for the forthcoming period. Additionally, departmental meetings are held to disseminate syllabi among faculty members and plan various activities such as parent-teacher meetings, alumni gatherings, orientation and farewell events, seminars, extramural lectures, mentor-mentee sessions, remedial classes, study tours, and other initiatives. Comprehensive documentation of all events is maintained. A structured timetable is devised, aligning classes with the credit distribution of each course. Academic oversight is entrusted to the academic bursar, designated by the Principal. Teachers meticulously craft their lesson plans and maintain progress registers, which are overseen by department heads and the Principal. Throughout the academic term, regular assessments including class tests, mid-term and mid-semester examinations, and practical evaluations are conducted. Remedial and tutorial

sessions are available as needed. Detailed records of seminars, assessments, and project reports are diligently maintained by departments. Mentor-mentee and parent-teacher meetings are held, with feedback gathered and implemented to enhance overall educational quality. Each department collaboratively prepares an Academic Calendar delineating the Annual Program Plan, encompassing curriculum delivery and a spectrum of co-curricular and extra-curricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://lncollegejsg.org/cms/departmentdocument/timetable3.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution's commitment to adhering to the academic calendar, including for the conduct of Continuous Internal Evaluation (CIE), is deeply rooted in its meticulous approach to educational planning and governance. This calendar serves as a comprehensive roadmap for the college's yearly schedule, encompassing a detailed list of holidays, including national, state, local, and institutional ones, as well as a tentative examination date schedule. Internal examinations within the college are consistently administered as per schedule. This proactive approach ensures that students undergo assessments and evaluations in a timely manner, contributing to the overall academic progression and performance monitoring. The college follows the Policy Document for the Continuous Internal Evaluation uploaded in the College Website. Despite occasional deviations caused by external factors, such as variations in examination schedules, the institution remains steadfast in adhering to the timeline outlined in the academic calendar. This commitment underscores the institution's dedication to maintaining consistency and reliability in its academic operations. Furthermore, the Academic Calendar is easily accessible on the college website. This transparency ensures that all stakeholders, including students, faculty members, parents, and the wider community, are well-informed about the college's academic schedule and can plan accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://lncollegejsg.org/CMS/AQAR/1588a5b7-33f0-445b-a9c1-7d148bda662cPolicy%20Document%20CIE.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

07

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

152

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

152

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Since Laxminarayan College, Jharsuguda is affiliated with Sambalpur University, it does not have the authority to independently design the curriculum. Nonetheless, the college is committed to fostering a culture of human values and professional ethics among its members. The curriculum provided by the university incorporates a dedicated paper on 'Environment Studies and Disaster Management' in the first semester, carrying 2 credits across all courses. Furthermore, to instill research skills and professional ethics, project works and dissertations have been introduced and made compulsory for +3 6th semester students in the

DSE-4 paper. Additionally, a new AECC (Ability Enhancement Compulsory Course) on Ethics and Values has been implemented for all undergraduate courses starting from the 2021-22 batches, with 1 credit assigned in each semester. Courses such as Political Science, Economics, English, Botany, Physics, and Commerce are structured to address themes related to ethics, gender equality, human values, environmental awareness, and sustainability. The institution actively engages in celebrating various national and international festivals to raise awareness among students and faculty regarding ethics, gender equality, and other social issues. Additionally, environmental issues and the importance of environmental protection are integrated into the curriculum of all programs. Various cultural events and competitions are organized to instill human values among students, fostering a sense of social responsibility and empathy. The National Service Scheme (NSS), National Cadet Corps (NCC), and Youth Red Cross (YRC) programs play pivotal roles in promoting these values and engaging students in community service and awareness-building activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

201

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lncollegejsg.org/CMS/AQAR/4614c826-dcd6-4496-a6a0-540f063c6c5dSTAKEHOLDERS%20FEEDBACK%20REPORT%202022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

960

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

448

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Laxminarayan College prioritizes its students' well-being and academic journey, evident in its comprehensive mentoring program.

Structure and Planning:

- Each semester begins with departmental meetings where faculty mentors are carefully assigned to students within their field of expertise, creating a strong foundation of familiarity and trust.

Personalized Guidance:

- Mentor-mentee meetings occur twice per semester, allowing for personalized guidance. Mentors maintain detailed records encompassing students' academic and personal needs to tailor their support.

Beyond Academics:

- The program goes beyond academics. Mentors act as advisors, helping students set and achieve personal and academic goals. They offer valuable exam tips, formula reviews, and strategies to excel in exams.

Addressing Diverse Needs:

- The system caters to students needs at all levels.

Struggling Learners: Mentors identify students needing extra support and arrange special programs to bridge knowledge gaps, leading to improved understanding, better grades, and a higher overall pass rate.

Advanced Learners: Mentors recognize high-achieving students and encourage independent study. These advanced students are empowered

to mentor their peers, fostering a collaborative learning environment.

Holistic Development:

Laxminarayan College's mentoring system exemplifies their dedication to nurturing well-rounded students, prepared for academic success and personal growth.rit

File Description	Documents
Link for additional Information	http://lncollegejsg.org/CMS/AQAR/c3d16593-536e-497c-8ccb-449b8626ad782.2.1%20Policy%20for%20the%20Slow%20and%20advanced%20Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
845	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Laxminarayan College steps away from the monotony of traditional lectures and dives into a world of dynamic learning. This vibrant environment caters to the diverse needs of its students, ensuring a well-rounded educational experience.

The college achieves this through a multi-pronged approach. First, they focus on interactive learning strategies. Group discussions and seminars encourage active participation, hone leadership skills, and allow students to explore different viewpoints. Career counseling provides personalized guidance and skills necessary for success in competitive exams.

Secondly, Laxminarayan College recognizes the importance of using

a variety of teaching methods to cater to various learning styles. Faculty members skillfully blend methodologies, incorporating traditional lectures to provide a foundation of knowledge. They then weave in interactive methods to encourage student participation through discussions, role-play, quizzes, and current affairs debates. Project and fieldwork methods offer practical experience and real-world application of learning, while computer-assisted methods leverage technology to enhance the learning experience. Finally, the experiment method provides a hands-on approach to scientific exploration.

Technology plays a central role at Laxminarayan College. Almost all departments utilize ICT facilities to enrich learning experiences. Student seminars foster the development of public speaking and presentation skills. Additionally, the college embraces experiential learning, participative learning, and problem-solving methodologies.

Laxminarayan College's commitment to interactive teaching and learning ensures that students not only achieve academic success but also experience significant personal growth.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://lncollegejsg.org/CMS/AQAR/ab351191-146d-426b-92d9-88b6fe24213f2.3.1Student%20Centric%20Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Laxminarayan College isn't just about textbooks and lectures. The ICT tools are used to create a dynamic and engaging learning experience for students.

Transforming the Classroom Experience:

- **Multimedia Magic:** Audio-visual facilities allow teachers to incorporate captivating video content directly related to the subject matter. Smart boards add an interactive element, keeping students fascinated and fostering interest in the material.
- **The Power of the Web:** Wi-Fi connectivity helps the teachers

to use online content to enrich their lessons and provide students with a broader perspective.

Beyond Chalk and Talk:

The faculty embraces a diverse toolkit that goes beyond traditional methods. They utilize:

- **Presentations:** PowerPoint presentations (PPTs) created with the help of LCD projectors keep lessons visually engaging.
- **Digital Resources:** Video clips, audio systems, and online sources provide students with exposure to advanced knowledge and practical applications of concepts.
- **Interactive Learning:** Interactive methods like ppt presentations, seminars, debates, group discussions, etc are used to encourage active participation and deeper understanding.
- **Recorded Resources:** Video lectures are recorded for students to revisit later, facilitating long-term learning and reference.
- **Virtual Support:** Counseling sessions are conducted
- **Online Resources:** Teachers recommend online platforms like SWAYAM and NPTEL, leveraging the college's internet facilities to provide students with additional learning opportunities.

Laxminarayan College demonstrates a commitment to using technology to create a dynamic and effective learning environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lncollegejsg.org/CMS/Proceeding/2d875a8f-c34c-435d-a444-3e553b3cf81b2.3.2%20ICT%20Write-Up.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

335

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Laxminarayan College complements its dynamic learning environment with a robust system of internal assessment that goes beyond traditional exams. The departments follow the Policy Document prepared and uploaded in the website. It helps in the proper understanding and planning of the examinations throuout the academic year. This transparent and frequent evaluation fosters students' academic growth throughout the semester. Regular university exams, set according to the affiliated university's notification, establish the performance benchmark and contribute to the final grade. To supplement these, all the departments conduct additional class tests and surprise quizzes. These frequent assessments help students identify areas needing improvement early on, allowing them to adjust their study strategies accordingly. Furthermore, seminar presentations allow students to delve deeper into specific topics within the syllabus. This process not only develops critical thinking and communication skills through research, presentation, and audience interaction, but also encourages active participation in the learning process. By receiving regular feedback through various assessment methods, students are empowered to take charge of their learning journey. This not only reduces exam fear but also instills a sense of confidence and fosters a growth mindset.

File Description	Documents
Any additional information	View File
Link for additional information	http://lncollegejsg.org/CMS/AOAR/1588a5b7-33f0-445b-a9c1-7d148bda662cPolicy%20Document%20CIE.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Laxminarayan College ensures a smooth examination process where transparency is a priority, with timetables and seating plans communicated well in advance. After evaluation, answer scripts are available for students to review and address any discrepancies. Faculty provides clarification to ensure students understand their performance and areas for improvement.

The college has a well-structured and dynamic Internal Examination Grievance redressal mechanism in place linking students with the faculty in the continuous evaluation process. The cell follows the guidelines of the affiliated university for conducting internal examination and redressing grievances.

Candidates have the option of seeking redressal and clarification on their performance by submitting an application to the Controller of Examination. The application is accessed by the Controller and forwarded to the concerned Department to report. The report is shared with the student and if the student is still not satisfied, the grievance is forwarded to the Academic Bursar. The Academic Bursar having gone through the application forwards it to the Principal or dismiss the case. The Principal, in consultation with the concerned department head, examines it in detail, make a remark on the application before sending it back to the examination cell. After taking necessary steps, students grievances are settled after due consultation with the Principal of the college.

The Grievance redressal mechanism is completely transparent.

File Description	Documents
Any additional information	View File
Link for additional information	http://lncollegejsg.org/CMS/AQAR/1588a5b7-33f0-445b-a9c1-7d148bda662cPolicy%20Document%20CIE.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college implements strategy to communicate program outcomes and course learning outcomes to all stakeholders.

- **Providing Ready Access to Information:**
 - **Tangible Resources:** Hard copies of syllabi that explicitly outline the learning outcomes are readily available in departmental offices. This allows teachers and students to easily refer to them throughout the program or course.
 - **Digital Accessibility:** The college website serves as a central hub for learning outcomes. Both teachers and students can access program and course outcomes along with the courses of studies online for easy reference.

- **Fostering Awareness Through Engagement:**
 - **Faculty Development:** The importance of learning outcomes is a recurring theme in meetings like those held by the Internal Quality Assurance Cell (IQAC) and staff council . This keeps faculty informed and invested in achieving these outcomes.
 - **Student Orientation:** Freshers are introduced to the concept of learning outcomes during induction and tutorial classes. This ensures students understand the goals and expectations of their programs and courses right from the start.

By implementing these communication methods, the college ensures that both teachers and students have a clear understanding of the program's and course's intended learning outcomes. This transparency allows everyone to work collaboratively towards achieving those goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://lncollegejsg.org/CMS/Syllabus/d3ada676-c29c-4f19-bc67-3379146eba87Learning%20Outcomes-Pos,%20PSOs%20&%20COs%20LNC%20IQAC.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college prioritizes a best practice: increasing on-time graduation rates by focusing on student retention and engagement.

- The goal is to equip students for success by reducing drop-out rates, minimizing absences, and providing a well-rounded education that extends beyond the classroom.
- This translates to helping students pass courses on the first attempt, avoiding semester failures, and achieving program outcomes.

Clear Communication of Learning Objectives

- Transparency is key. At the beginning of each year, professors clearly communicate program and course objectives to students during subject introductions.
- Accessibility is ensured. Syllabus copies are readily available in departments and downloadable online from college, university, or Department of Higher Education websites.
- Faculty members thoroughly explain course objectives, evaluation patterns, and marking schemes, ensuring student understanding. Heads of Departments regularly monitor this communication process.

Rigorous Assessment and Feedback

- The college follows Sambalpur University's evaluation process, which includes:
 - Term-end internal assessments
 - Unit tests
 - Semester examinations at course completion
- Student performance is analyzed to ensure satisfactory outcomes are achieved.
- Feedback is actively sought from all stakeholders (students, faculty, etc.) regarding program and course outcomes.

Enrichment Through Extracurricular Activities

- Extracurricular activities and competitions are organized to indirectly assess learning outcomes related to course objectives (COs).
- These activities provide a platform for students to demonstrate their knowledge in a practical way, ultimately boosting their confidence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://lncollegejsg.org/CMS/AQAR/d280210f-8b3d-4f01-82b8-b80a41428eac2.7%20STUDENTS%20SATISFACTION%20SURVEY.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

40

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

In 2022-23, many extension activities were carried out in the neighbourhood community, sensitising students to social issues, for their holistic development. Several activities like blood donation camps, education awareness programmes, visits to the local communities in the vicinity were organised to create awareness among the people and bring students closer to the local community.

Our NSS, YRC and NCC in collaboration with different agencies, trusts, NGOs, hospitals, government offices etc. led extension activities to address local issues and sensitised students for their holistic development.

The students participated through a series of regular activities which were undertaken both within the Campus and outside it in the form of special camps. This year the college organised and commemorated events such as International Day of Non Violence, International Day of Yoga, National Voters Day, World Environment Day, National Unity Day, Swachhta Pakhwada, World Aids Day, NSS Day, NCC Day, International Day of YRC, etc. A series of events including Skit competitions, marathon, and rallies were organised to commemorate the 'Contribution of Odisha in India's Freedom Struggle and Influence of Gandhi' from 15th August 2022 to 2nd October 2022. Students participation in the competitions as well as in the extension activities was really a praiseworthy one. Involvement of community leaders and other stakeholders triggered enthusiasm and fellow feelings in the hearts of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2142

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has a well-developed infrastructure such as classrooms, laboratories, computing equipment etc. to support a good learning environment.

General Facilities:

- Classrooms
- Laboratories (well-equipped for science departments)
- Computing equipments with high-speed internet
- Automated Library and reading room

Technology:

- Smart classrooms in science departments
- IT Lab with sufficient computers for students and faculty, also used for online assessments
- Communication and Language Lab for soft skills and communication training

Additional Facilities:

- Seminar halls
- Conference Hall with projector for conducting events

This infrastructure provides a strong foundation for teaching and learning. Students have access to the technology and resources they need for their studies, including practical work in science labs, computer skills development, and communication skills training. The college prioritises hosting events and workshops, which can further enhance the educational experience. The Botanical garden not only enhances the beauty of the institution, but also provides specimens to the students for practical and research activities of the department of Botany. The college facilitates different inter-college competitions, state and national level recruitment examinations, shares physical facilities for cultural and social programmes conducted by different organisations for the benefit of the society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lncollegejsg.org/CMS/Document/18fffcf7-460a-499a-9789-cd3a23aa541a4.1%20Infrastructure%20and%20other%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to fostering well-rounded student development beyond academics. It provides additional facilities for extracurricular activities:

- **Dedicated Spaces:**
 - Auditorium for cultural functions, workshops, seminars etc.
 - Stage in the common ground for celebrations and performances.

- Separate rooms for NCC (Air Force, Army & Navy)
- Common Room with indoor game facilities (Carrom board, Chess board)
- Open space for Yoga exercises
- **Equipment and Resources:**
 - Sports ground for hosting annual sports meet, district and university level athletic meets.
 - Funding for NSS activities
- **Activities Supported:**
 - Cultural events (functions, competitions)
 - Sports (annual sports meet, hosting athletic meets)
 - NSS activities (camps etc.)
 - NCC activities (separate rooms for each wing)
 - Yoga
 - Indoor games

This comprehensive infrastructure caters to a wide range of interests and allows students to pursue their passions alongside their studies. The college's support for activities like NSS and NCC further demonstrates their commitment to fostering social responsibility and leadership skills. Overall, this creates a well-rounded learning environment that promotes holistic student development. The college hosts district level, university level games and sports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.66174

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library honors the legacy of Kavi Binod Chandra Naik, an ex-principal and celebrated national Odia poet and is named after him as 'Kavi BinodChandra Naik Granthalay'. It has

- **Extensive Collection:** It boasts a rich collection of textbooks, reference books, and various other informative resources.

- **Spacious Reading Room:** The well-furnished reading room provides a comfortable and quiet environment for up to 50 students to study simultaneously.
- **Open to All:** Both students and faculty members have access to the library's resources.
- **Visitor Record:** A record of visitors ensures proper monitoring and security.
- **Security with CCTV:** The library utilizes CCTV cameras for added security.
- **Automated System:** The Integrated Library Management System (ILMS) has revolutionized library operations.
- **Computerized Management:** Processes like book issuing, returning, and record keeping are all computerized for efficiency.
- **Barcoded Books:** Each book has a unique barcode for easy identification and tracking.
- **User-Friendly Software:** The ILMS software empowers library members to conveniently access and manage their borrowing needs.
- **Centralized Record Keeping:** The ILMS maintains a comprehensive record of all issued books.

Overall, Kabi Binod Chandra Naik Central Library appears to be a valuable resource center for the college community, offering a conducive learning environment and a vast collection of materials to support academic pursuits.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

160413

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

143

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the requirements of students and faculty.

Computer lab is well-equipped with a high speed internet LAN connection. It has a number of computers with internet

connectivity for the purpose of the students who opt for computer papers as part of their course as well as for general purpose. All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required. The IT instructor is capable enough to help in the updation of IT facilities. Most of the Science departments and Commerce Departments have advanced softwares installed in their labs for the benefit of the students.

The English Language cum Communication Lab is updated from time to time as per the courses conducted in the lab. Internet connection has been made to the departments, so that online classes, meetings and webinars can be organised smoothly. The College office and library is fully automated. Continuous upgrading of facilities including installation of adequate number of wi-fi routers for maximising the internet accessible area, increase of the internet bandwidth, setting up of ICT enabled classrooms, seminar halls, and smart class room, online admission portal, accounting portal etc is efficiently taken care of. The institution frequently updates its IT facilities including Wi-Fi connectivity as per the requirements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.15702

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-defined system for maintaining its various facilities, including classrooms, labs, libraries, sports complexes, and computer labs. The key practices are as follows

Funding:

- Maintenance is funded by student development fees and grants from UGC, RUSA, OHEPEE, etc.
- Committees ensure optimal allocation of these resources.

Maintenance Staff:

- A dedicated maintenance committee looks after buildings, classrooms, and labs.

- Non-teaching staff cleans and maintains classrooms, staff rooms, labs, washrooms, and common areas.
- A full-time gardener maintains the campus greenery.
- Electricians and plumbers handle annual maintenance of generators, air conditioners, CCTV cameras, and water purifiers.
- Lab assistants maintain college computers and accessories.

Maintenance Procedures:

- Regular cleaning of classrooms, common areas, and washrooms.
- Annual maintenance of key equipment like generators and water purifiers.
- Fire extinguisher checks.
- Stock register for equipment with year-end verification.
- Regular maintenance of civil works (furniture repair, painting, plumbing).
- Library maintenance by librarian, support staff, and a dedicated committee.
- Sports equipment maintenance by the Sports Committee and PET.
- Regular cleaning of water tanks and proper garbage disposal.
- Upkeep and cleaning of hostels by a monitoring committee.
- Surveillance cameras monitor campus activity.
- Parking is well-organised.
- Students are encouraged to maintain cleanliness and conserve energy.

Overall, the College has a comprehensive approach to

facilitatemaintenance, ensuring a clean, functional, and safe learning environment for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lncollegejsg.org/CMS/AQAR/f65c8095-f6cf-4d27-ae3c-481e45f14c60Policy%20and%20Procedures%20of%20Maintaining%20Infrastructure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

270

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
881	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
12	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College offers a variety of opportunities for students to engage beyond academics. Students are given representation in the following committees

- **Student Council:** The central body for student leadership, decision-making, and goal setting.
- **Seminar Committee:** Organizes seminars and workshops.
- **Sports Committee:** Oversees sports activities and equipment maintenance.
- **Cultural Committee:** Manages cultural events and programs.
- **Internal Quality Assurance Cell (IQAC):** Promotes quality enhancement in the college.
- **Anti-Ragging Committee:** Works to prevent ragging (bullying) on campus.
- **Anti-Sexual Harassment Committee:** Addresses sexual harassment concerns.
- **Grievance Redressal Committee:** Handles student grievances and complaints.

Social Service and Development:

- **National Service Scheme (NSS):** Promotes social awareness and community service through volunteer programs (separate units for boys and girls).
- **National Cadet Corps (NCC):** Provides leadership training and opportunities to participate in community service and national events.
- **Youth Red Cross (YRC):** Organises blood donation camps and awareness programs in collaboration with NSS.

These programs allow students to:

- Develop leadership skills
- Gain experience in decision-making and goal setting
- Participate in co-curricular and extracurricular activities
- Contribute to the college community
- Enhance their social awareness and responsibility

Overall, our College actively encourages students' participation, fostering well-rounded individuals prepared for academic success and civic engagement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

59

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a galaxy of well established alumni giving their contribution to the betterment of the society. The Alumni Association plays an active role in various programs organised by the college. Regular meetings are conducted by the alumni association regarding various issues of college. They contribute significantly through financial and other assistance.

The Laxminarayan College Alumni Association was formed on dt.20/12/2009. Every year the Annual General meeting is held. Besides the Annual General Meeting, other meetings are also held when required. The alumni association was registered on 25th January 2019 bearing registration number 1622-2 of 2019. The alumni association supports the college administration in academic as well as infrastructure development of the college. The Association also organises different awareness programmes and social activities like tree plantation, cleaning of campus etc. in support of college authority. Several reputed Alumni members are the brand ambassadors of this institution.

Government of Odisha has initiated "Mo college" campaign where alumni, faculties, residents etc. can contribute towards development of the college. Twice of the fund generated through this campaign will be provided to the college from Government of Odisha for various developmental work of the college. Many alumni have contributed to the college through this drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Laxminarayan College: A Visionary Institution with a Collaborative Governance Structure

The College's has the commitment to providing a well-rounded educational experience for its students. It's vision isto improve the lives of all the beneficiaries through creating a sustainable learning culture in response to the needs of the society and to provide opportunities to individuals for achieving their personal and professional goals to become responsible and disciplined citizens and human beings.

The Mission is to bring a positive change in the society.

So,the governance of the institution is reflective of and in tune with the vision and mission of the institution.

- Decentralized structure is led by the Principal.
- Participatory units include administrative staff, faculty, student union, alumni, and a local management committee.
- The Principal oversees administration, academics, and policy implementation.
- Each committee has independent responsibilities and plans activities for each academic session.
- The Academic Committee focuses on the teaching-learning environment.
- A mentor-mentee system provides personalized student support.
- The Administrative Bursar manages admissions, exams, and government liaison.
- The Accounts Bursar facilitates financial transactions under the Principal's purview.

Overall Laxminarayan College's well-defined vision and mission translate into a comprehensive governance structure. The college prioritizes quality education, student development, ethical values, and social responsibility. The decentralized governance with various committees fosters collaboration and ensures all stakeholders have a voice. This approach seems well-aligned to achieve the college's ambitious goals.

File Description	Documents
Paste link for additional information	http://lncollegejsg.org/CMS/Proceeding/4ebf94cb-5bd8-4043-b8a4-57c274601296Governing%20Body%20Resolution%20Dt.30.03.2022.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution prioritizes effective leadership through various practices like

Inclusive Decision-Making:

- **Stakeholder Involvement:** They involve all relevant parties (stakeholders) in crucial decisions. This could include staff, alumni, and even parents depending on the situation.
- **Staff Council Meetings:** Regular meetings facilitate internal discussions and gathering suggestions from staff members.
- **Alumni Meetings:** The institution values the experience of alumni by incorporating their suggestions, particularly regarding infrastructure development.
- **Mentor-Mentee and Parent-Teacher Meetings:** These meetings promote feedback exchange and collaboration for student development.

Effective Delegation:

- **Specialized Cells:** Different departments and functions are handled by dedicated cells or committees for efficient operation.
- **Bursar System:** Responsibilities are divided with senior staff appointed as Administrative Bursar (administration), Academic Bursar (academics), and Controller of Examinations (examinations).
- **Redressal Cells:** Dedicated committees address issues like ragging, sexual harassment, and grievances for both staff and students.
- **Participative management is evident from the following:**
- **Employee Involvement:** The institution involves staff in decision-making through regular staff council meetings.
- **Shared Decision-Making:** Important decisions aren't made by a single authority figure. Staff suggestions are considered,

and actions are likely taken based on those suggestions.

- **Empowerment:** The creation of dedicated cells and the bursar system empowers staff members to take ownership of specific areas.
- Overall, the emphasis on feedback, meetings, and shared decision-making showcases a commitment to participative management. This fosters a sense of ownership and accountability among staff, leading to potentially better decision-making and a more engaged workforce.

File Description	Documents
Paste link for additional information	http://lncollegejsg.org/CMS/Document/026bde2b-dc1c-4ac2-9d04-7b964ea8b2336.1.1The%20institutional%20governance%20and%20leadership%20are%20in%20accordance%20with%20the%20vision%20and%20mission.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed in our college with

- **Comprehensive Planning:** The plan covers a wide range of areas crucial for student success, including academics, co-curricular activities, administration, research, infrastructure, placements, social responsibility, and feedback mechanisms.
- **Calendar-Based Implementation:** The use of a college calendar ensures a structured approach to events and activities.
- **Collaborative Planning:** Involving IQAC members in calendar preparation fosters a collaborative and inclusive environment.
- **Adaptability:** The successful implementation of e-governance demonstrates the college's ability to adapt to changing situations like post-COVID-19 scenario.
- **Blended Learning:** Encouraging blended learning with online and offline components offers flexibility for students.

The College is trying to add specific goals and objectives within

each area that could provide a clearer direction and measurement of success. Its emphasis on Technology Integration, Digital Accessibility, Feedback Analysis and Financial Transparency help in the proper growth of the institution.

Overall, the college has a well-rounded strategic plan with a strong emphasis on student needs and adaptability. Through Industry Collaboration, Alumni Engagements, Skill Development and Sustainability Initiatives, the College is aiming at the continuous Improvement. The College is strengthening its strategic plan by fostering a holistic learning environment, building relevant skills, and preparing students for success in an ever-evolving world.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://lncollegejsg.org/CMS/Proceeding/f07cb6a5-03bb-48e7-997d-75952876dc1bInstitutional%20Prospective%20PLAN%20LNC%202023-30.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institution thrives under a well-defined governance structure that fosters collaboration and accountability. The government-approved Governing Body acts as the guiding force, charting the institution's growth trajectory. The Principal, the administrative and academic head of the college, skillfully manages day-to-day operations, finances, and serves as the secretary of the Governing Body. Institutional bodies, meticulously formed in accordance with government guidelines, play a vital role in program and activity evaluation, ensuring continuous improvement. Faculty members actively contribute beyond academics by taking charge of co-curricular activities and participating in committees, honing their leadership skills in the process. Additionally, dedicated positions like the Administrative Bursar, IQAC Coordinator, and department heads provide specialized expertise in managing finances, quality initiatives, and departmental affairs, respectively. The power to make decisions is strategically delegated, promoting efficiency and a sense of ownership.

Furthermore, adherence to government service rules ensures transparency and fairness in staff appointments. Crucially, the Governing Body remains at the heart of the college's success, actively involved in planning and executing various academic and administrative initiatives. This comprehensive structure fosters a dynamic learning environment where faculty, staff, and students can thrive.

File Description	Documents
Paste link for additional information	http://lncollegejsg.org/CMS/Document/bc776024-f8b1-4fdf-968e-0e15bddc9a796.2.1%20The%20institutional%20perspective%20plan.pdf
Link to Organogram of the Institution webpage	http://lncollegejsg.org/ORGANOGRAM-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As the teaching and non-teaching staff are the backbone of the institution, it adopts some welfare measures for them:

1) The faculty members are free to use the ICT Infrastructure and take assistance of manpower as and when required. 2) Financial support to faculty members pursuing higher education and research

work. 3) They can avail library facilities, computers, printers and stationery. 4) Seminars and Workshops (National and Internal) are conducted to keep the faculty updated. 5) College provides financial assistance to teachers who attend seminars, conferences in outstation centres. 6) Healthy and hygienic work environment. 7) Annual Increments as per the government rules. 8) Casual leaves and Emergency leaves are given as per policy. 9) Holidays are given as our college tries to follow the government calendar. 10) If a faculty takes leave due to examinations and other health reasons, necessary alternate arrangements are made accordingly. 11) Provision of six months maternity leave for the lady members of the staff 12) Staff Quarters facility available. 13) In the case of The non teaching staff, the college management sometimes adopts rehabilitation schemes to adjust the family members of the deceased. 14) Most of the financial benefits for the teaching staff are also applicable for the non teaching staff 15) Advance against salary for the management staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Laxminarayan Collegehasa well-structured performance appraisal system in place, with separate processes for teaching and non-

teaching staff.

Teaching Staff:

- Systematic appraisal system with a Performance Appraisal Report (PAR) format.
- Submission of PARs through the Government of Odisha's HRMS portal.
- Promotions based on CCRs (Career Progression Scheme) criteria, including academic, co-curricular, and extracurricular performance.
- Student feedback gathered at the end of each semester to assess teaching effectiveness.
- Staff council and IQAC (Internal Quality Assurance Cell) meetings for performance verification and discussion.
- College encourages skill enhancement through training programs and specialized deputations.

Non-Teaching Staff:

- Direct monitoring by the Principal for administrative and financial aspects.
- Regular meetings conducted by the Principal for supervision.
- Head Clerk provides feedback on the activities of the non-teaching staff.

Overall, the system emphasizes on:

- **Objectivity:** Use of standardized formats (PAR) and criteria (CCRs) for evaluation.
- **Transparency:** Feedback mechanisms through student surveys and staff meetings.
- **Development:** Encouragement for skill enhancement through training programs.
- **Fairness:** Involvement of multiple stakeholders (IQAC, Heads of Departments) in verification.

This structure provides a framework for continuous improvement and recognition of performance for both teaching and non-teaching staff at Laxminarayan College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Laxminarayan College has a fair and transparent accounting procedure. It conducts the financial audits regularly. The internal financial accounting is done by the Accounts Bursar. He checks and verifies it and if finds any errors rectifies the same. The errors/ shortcomings in the accounts are rectified as per the instructions of the external Auditor at the time of external audits. External audit of the college is carried out at regular intervals by an external auditor nominated by the Directorate of Audit (Local Fund), Govt. of Odisha. The external auditor visits the College office every year and checks the books of accounts and then prepares his Report Audited statement which is placed before the Governing Body Meeting conducted in the month of June every year for the approval. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing body.

Audit of special Govt. schemes like RUSA, OHEPEE, Infrastructure Development Grant of Govt. of Odisha and Seminar grants from UGC, NCW is carried out by a Chartered Accountant. Audit objections and suggestions of the Internal Auditor are followed and accounts/funds/receipts and payments are streamlined accordingly. Standard govt. norms are maintained for financial activities. Files are maintained as per the funds/accounts. vouchers along with explanations are kept. Transparency is maintained in all financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

102250

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is a Govt-aided college, it is not fully funded by the Government. So for the smooth functioning and infrastructural augmentation, mobilisation of funds is done through several ways. The primary source of revenue for the college is the annual fee collected from students. The fee is collected as per the approval of the Governing Body. The collected fee is deposited into fixed deposits (FD's) and withdrawn periodically as per the requirements of the institute.

Mobilisation of funds is also done through the projects and grants from Alumni Association, UGC, OHEPEE, RUSA, WODC, DMF etc. Funds are also mobilised through the CSR funds of the peripheral industries.

Strategies for optimal utilisation of financial resources: During the budget preparation budget allocations are made keeping in view the development and updating of laboratories, computing facilities, library, teaching-learning process, training, extension activities, cultural activities, etc. The Budget is placed before the Governing Body for approval. In any unforeseen circumstances, a non-budgeted amount is considered and allotted depending on the merit of the case. The necessary budgetary provisions are done with efficient optimal utilisation in the institution. Adequate funds are allocated for effective teaching-learning practices that include conduct of seminars, workshops, interdisciplinary activities, training programmes that ensure quality education. Funds are provided to meet day-to-day

operational and administrative expenses and maintenance of the infrastructure. Funds are utilised for purchase of advanced laboratories equipment. Required funds are provided every year for the enhancement of library facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Laxminarayan College recognizes that quality enhancement is an ongoing process. Their Internal Quality Assurance Cell (IQAC) plays a central role in achieving and maintaining this excellence.

The IQAC's Functions:

- **Continuous Improvement:** Regular reviews and meetings ensure quality initiatives are effectively implemented and the teaching-learning process is constantly improving.
- **Excellence in Academics:** The IQAC works towards achieving excellence in all academic activities.
- **Quality Culture:** They strive to spread a culture of quality through various initiatives and best practices.

IQAC's Impact:

The college has seen significant improvements in several areas due to the IQAC's efforts, including:

- **Academic Results:** Student performance has demonstrably improved.
- **Student Development:** Programs have been implemented to enhance students' soft skills and employability.
- **Placement Success:** The college has facilitated more placement opportunities.
- **Faculty Development:** Programs have been established to continuously improve faculty skills.
- **Research Culture:** The IQAC has encouraged a more research-oriented environment.
- **Industry Collaboration:** The college has fostered connections

with industry partners.

- **Educational Partnerships:** Collaboration with other educational institutions has been established.
- **Monitoring and Mentoring:** Both academic and administrative activities are closely monitored and mentored for quality improvement.

IQAC's Contribution:

Regular academic inspections assess the quality of education. By reviewing healthy practices, departmental facilities, and innovative methods, the IQAC has significantly contributed to institutionalizing quality assurance throughout the college. This has enriched the overall teaching and learning experience for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in reviewing and implementing improvements in teaching, learning and overall governance..

Planning and Organization:

- A clear academic calendar is prepared and followed.
- New students participate in an Induction Programme to understand expectations and procedures.
- Timetables, course structures, and syllabi are provided beforehand.

Monitoring and Evaluation:

- Attendance and class conduct are monitored by various levels of leadership.
- Random visits by the Principal and Discipline Committee ensure smooth functioning.
- Class committees gather student feedback for continuous improvement.
- Individual feedback is collected by teachers and the IQAC.
- Students can directly approach the Principal for feedback.

Feedback and Improvement:

- All feedback is analyzed and shared publicly on the website.
- The IQAC uses this feedback to recommend improvements in teaching and learning.
- These recommendations are implemented to continually enhance the educational experience.

This structured approach offers several strengths:

- Comprehensive Induction
- Multi-level Monitoring
- Feedback Culture
- Technology Integration
- Diversity and Inclusion

The institute caters to students with diverse learning styles or backgrounds. This system demonstrates a commitment to quality education by actively involving various stakeholders and utilising feedback for ongoing improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://lncollegejsg.org/CMS/Document/1d91ba18-813d-4dc0-a6e4-c40036ad91db6.3.3.Annual%20Reports%20submitted%20to%20Sambalpur%20University_compressed.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During 2022-23, different gender equity measures had been adopted by the IQAC. As a co-educational institution, Laxminarayan College, Jharsuguda has around 45% female students. The institution takes responsibility for providing a safe space for them to learn and grow. The IDs of everyone entering the campus are properly checked. This year in view of the pandemic thermal screening was meticulously conducted. The safety and security of girl students is a priority during events and fests when the

outsiders are also invited to the college campus. Our college has a Cell for the Prevention of Sexual Assault. The Committee is composed of members from the teaching and non-teaching staff, elected student representatives and an external member. This Cell keeps the complaints and provides a quick solution for the redressal. Information of the existence of the cell is displayed in important places in the college and on the college website. Counselling sessions were held not only by the mentors, but also in the special classes where experts provide guidance to the girl students. We collaborate with the NGOs like SEHADA, Eita Jivan Vi, etc. for different gender related activities. This year we had an opportunity to get funds from the National Commission for Women (NCW), New Delhi and 260 female students registered and participated in the Capacity Building and Personality Development programme. All the students irrespective of gender get equal opportunity in the college.

File Description	Documents
Annual gender sensitization action plan	http://lncollegejsg.org/CMS/AQAR/c068df0b-26bc-493b-8fd9-b436a7687a49Women%20Development%20Cell%20Report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://lncollegejsg.org/CMS/AQAR/68506686-8b92-4bbe-9eb1-1743e45b009eLNC%20Gender%20Audit%20Report%202022-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Laxminarayan College, Jharsuguda has a proper Waste Management system that exerts negligible stress on the environment. Our college students and Staff are conscious about protecting our environment and take care to reduce the generation of wastes. Waste-Management is the most challenging factor in our modern civilization. Proper Waste management means to keep a clean and healthy environment.

1. Solid Waste: Solid waste is produced through regular activities including paper, glass, food residue and packaging material, regular different useless material, wood, metals, leather, cardboard etc. we get duly thrown into the waste bins which later are emptied by the proper waste disposal area in our college campus. Our institute is a polythene and plastic free campus.

2. Liquid Waste: Liquid Waste is mostly generated in our college by: I) Sewage Waste II) Hostel and Canteen Waste Liquid waste is generated during food preparation and washing of cooking utensils from the Canteen and Hostel. Liquid waste from the Hostel and college toilets is safely disposed of in the underground drainage system.

3. E-waste management: Waste computer parts and electrical devices are disposed of by giving them to such vendors, ensuring no accumulation of such hazard elements inside the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	B. Any 3 of the above

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Laxminarayan College is committed to inclusivity and student development. It can be understood from the following features:

- **Diverse Student Body:** The college attracts students from all socio-economic backgrounds, including those from rural areas and the industrial city of Jharsuguda.
- **Equality and Anti-Discrimination:** The college maintains consistent rules and regulations for all students, regardless of their background.
- **Orientation and Integration:** They organise a welcome program for new students to introduce them to college policies and foster a sense of belonging.
- **Value-Based Education:** They go beyond academics by promoting ethical, cultural, and spiritual values among students and staff.
- **Emotional and Spiritual Growth:** The college celebrates commemorative days and organises lectures to nurture emotional and religious well-being.
- **Holistic Development:** They invite motivational speakers to contribute to students' personality development and

responsible citizenship.

Overall, Laxminarayan College is dedicated to creating a welcoming and enriching environment for students from diverse backgrounds. This focus on inclusivity and holistic development helps in the proper growth of the institution. It takes initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. In 2022-23, so many events were organised to foster the sense of inclusiveness among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Laxminarayan College takes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. It organises various sensitization and awareness programs on a regular basis. Academic calendar prepared, from the beginning of every session, includes the schedule of such programs to be held in the college. It takes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligations: Values, Rights, Duties and responsibilities of the citizens.

It has a UG course on Political Science for the students of Humanities. The enrolled students have a complete syllabus on Indian Constitution. These students are taught everything related to Values, Rights, Duties and responsibilities of the citizens. For all other students and employees various sensitization programmes are held. On 26th November, Constitution day was celebrated in the college. The whole country is governed on the basis of the rights and duties enshrined in the Constitution of India. On the occasion of the National Voters Day on 25th January a voters' pledge programme was organized for students and faculties. On both the occasions of Independence Day and Republic

Day, the Institutional ceremonies were held with the message by the Principal to students and staff.

Many gender sensitization programs were also conducted in the college especially on women's education, gender equality, women's safety etc. on the occasions of the National Girl Child Day and International Women's Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Laxminarayan College celebrates national and international events and festivals to help the students to revisit the past and learn

how to make life beautiful in the present time.

Planned Celebrations: The college has a well-structured calendar prepared at the beginning of the academic session, ensuring all events are celebrated throughout the year.

- **Promoting Nationalism and Patriotism:** National festivals are celebrated with great enthusiasm to instill a sense of nationalism and patriotism in students and staff.
- **Unity and Community:** These celebrations bring everyone together under a common thread, fostering unity, peace, love, and happiness within the college community.

The celebrations include:

- **Major National Holidays:** Republic Day, Independence Day, Gandhi Jayanti
- **Days of Significance:** Martyr's Day, Sadbhavana Diwas, National Unity Day, National Girl Child Day
- **International and national Awareness Days:** International Yoga Day, National Voters Day, Universal Brotherhood Day
- **State and Local Remembrances:** Kabi Binod Charndra Naik Jayanti, Kavi Gangadhar Meher Jayanti, Biju Pattnaik Jayanti, Surendra Sai and Netaji Jayanti
- **Founder's Day:** Pandit Laxminarayan Memorial Lecture series

This diverse range of celebrations exposes students to national history, social issues, and cultural heritage. It also creates opportunities for students to participate in events like rallies, parades and yoga camps, fostering a sense of belonging and civic engagement.

Our commitment to celebrating national and international days is a valuable aspect of our students' developments.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices-I

Title: The Community-Based Approach for Student Project Papers

1. **Goal:** To inculcate social values and sense of responsibilities towards community as well as fostering ethical research practices among students

2. **The Context:** Since Project Paper(DSE-4) had been introduced in the syllabus from 2021-22, the college has adopted the practice of taking students to the threshold of community and encouraging them to write project papers on the topics relating to the issues pertaining to the neighborhood communities.

3. **The Practice:** By incorporating this community-based approach, student project papers transform from academic exercises into opportunities for positive social change.

4. **Evidence of Success:** This practice is improving the Community-Institution bonding.

5. **Problems Encountered and Resources Required:**Time Constraints,Logistics and Coordination, Lack of Communication Skills, etc. Training is required.

BEST PRACTICE: II

Title: Facilitating Students through Blended Learning

1. **Goal:** To encourage and facilitate the students for self-study blending traditional face to face classes and ICT based online

resources

2. The Context: Considering it as a best practice, it is under continuation this year also.

3. The Practice: To achieve the goals set up, the Blended Teaching and Learning Strategy framework was developed using it in teaching and learning practice.

4. Evidence of success: Students tried to be self-learners.

5. Problems encountered and resource required: Training should be provided to teachers as well as students to use ICT tools used for Blended Learning.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Promoting Women's Empowerment in a Co-educational Institution: A Gender Equity Approach

A co-educational institution can offer a democratic platform to promote women's empowerment alongside achieving gender equity. The college constantly endeavors to work for the benefit of female staff and female students. The institution recognizes that women and men have different needs and power and that these differences should be identified and addressed in a manner that rectifies the imbalances between the sexes. The college not only tries to organize different activities to make the female students and staff aware about gender sensitization but tries to motivate them to live in a dignified manner and due self-respect. We find that student's strength, particularly girls' strength, is increasing in UG programmes. We can see the differences in their enrollment also. More girls are enrolling for higher studies. Further it has been observed that the success rate among girl students is more as compared to boys. They are taking interest in participating in all co-curricular and extra-curricular activities organized by the institution. Their participation in sports is also commendable. In our institution we found that among regular teaching staff the

strength of female members is the same as that of male members. Promoting women's empowerment is an ongoing process. By implementing these strategies and fostering a culture of open communication and inclusivity, our institution will become a true champion for gender equity.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Academic Development:

- Preparing the academic calendar for the next session.
- Conducting academic and administrative audits to ensure quality standards.
- Opening of Post Graduation Courses
- Strengthening library by procuring new textbooks and reference books.
- Improving the graduation rate of all students with the improvement of quality education.
- Organising workshops, seminars, and job-oriented classes to enhance student employability (Career Counselling and Placement Unit).
- Organising extramural lectures, departmental seminars, scientific exhibitions, and competitions to promote intellectual curiosity and scientific temper.
- Conducting extension activities through student-led organisations (NSS, YRC, NCC).
- Fostering collaboration through Students and Faculty exchange programs with reputed institutions.
- Collecting feedback from students, parents, and stakeholders for continuous improvement.

Infrastructure and Resources:

- Enhancing ICT infrastructure for improved learning experiences.
- Organising professional development training programs for faculty.
- Procuring equipment, scientific apparatus, and furniture for classrooms, labs, and department rooms.

Student Well-being:

- Organising environment-friendly initiatives and encouraging students participation
- Promoting mental and physical fitness through activities like yoga, meditation, and physical exercises.

Quality Improvement:

- Organising seminars and workshops by the Internal Quality Assurance Cell (IQAC) to promote quality improvement strategies in various aspects of college life.
- Conducting green audits, energy audits, and gender audits for a sustainable and inclusive environment.

Alumni Engagement:

- Engaging alumni for career counselling and other improvement initiatives.

NAAC Accreditation:

- Planning and preparing for the 3rd cycle of NAAC accreditation.