ANNUAL QUALITY ASSURANCE REPORT (AQAR)

(2015-2016)

INTERNAL QUALITY ASSURANCE CELL

LAXMINARAYAN COLLEGE

JHARSUGUDA

ODISHA

PIN - 768202

LAXMINARAYAN COLLEGE, JHARSUGUDA

OUR MOTTO: TOGETHER WE MAKE THE DIFFERENCE

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A
AQAR for the year: 2015-16

1. Details of the Institution

1.1 Name of the Institution

> LAXMINARAYAN COLLEGE

1.2 Address Line 1

> KALIMANDIR ROAD, JHAR5SUGUDA

City/Town

> JHARSUGUDA

State

> ODISHA

Pin Code

> 768202

Institution e-mail address

> lncollege.jsg@gmail.com

Contact Nos.

> 9861245750

Name of the Head of the Institution:

> PROF VIJOY BAHADUR SINGH

Tel. No. with STD Code:

> 06645-270044, 06645-273025

Mobile:

> 9861245750 (Principal)

Name of the IQAC Co-ordinator:

> DR. SWARNAMAYEE PUROHIT
> (At the time of Submission)

Mobile:

> 9861629310

IQAC e-mail address:

> lnciqac.jsg@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

ORCOGN13821

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/48/A&A/25/Dt.8th March 2009

1.5 Website address:

www.lncollegejsg.org

Web-link of the AQAR:

http://lncollegejsg.org/AQAR.aspx 2015-16.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.31	2009	5 years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

2010
Reconstituted on 21/03/2014

1.8 AQAR for the year *(for example 2010-11)*

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR 2013-14_____ **submitted on dt.28/11/2017**
   ii. AQAR 2014-15_____ **submitted on dt.29/02/2016**

1.10 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes √   No ☐

   Constituent College   Yes ☐   No √

   Autonomous college of UGC   Yes ☐   No √

   Regulatory Agency approved Institution   Yes ☐   No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [ ] Women [ ]

 Urban [√] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

 Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

 Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

 TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

 Others (Specify) [. _____]

1.12 Name of the Affiliating University *(for the Colleges)* | SAMBALPUR UNIVERSITY |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

 | NA |

2. IQAC Composition and Activities

2.1 No. of Teachers | 06 |

2.2 No. of Administrative/Technical staff | 00 |

2.3 No. of students | 00 |

2.4 No. of Management representatives | 00 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and

 community representatives | 00 |

2.7 No. of Employers/ Industrialists | 00 |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members   10

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No. 07   Faculty 04

Non-Teaching Staff Students 02   Alumni 00   Others 01

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No √

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 02 International 0 National 0 State 0 Institution Level 02

(ii) Themes
1. Teaching and learning are reciprocal to each other.
2. Swami Vivekananda: an Ideal for the Youth in India.

All the Departments also organised seminars in their respective departments each at least four during the session.

2.14 Significant Activities and contributions made by IQAC

- Orientations To The New Comers
- Celebrated Gangadhar Jayanti, Gandhi Jayanti, International Brotherhood Day, Hindi Diwas, Annual Day And Other Cultural And Literary Activities
- Monitored The Academic Programs Of The College
- Encouragement To The Research Activities
- Modification Of College level Evaluation System
- Organisation Of Departmental Seminars And Work Shops
- Conducted Seminars, Workshops and Competitions Sponsored by External Agencies Like District Office of Culture, Etc.
- Observed 27th Road Safety Week.
- Observed International Aids Day On 1st December
- Organised Blood Donation Camp On 1st December.
- Sponsored Students For Different District, State And National Level Competitions
- Encouraged NSS, NCC And YRC Wings To Do More Extension Services In The Community
- Organised Active Citizenship Program In The College Sponsored By The Department Of Sports And Youth Services, Govt. Of Odisha
- Study Tours and Field Trips to Different Place of Scientific Importance by the Departments of Science
- Organised College Level Annual Athletics Meet
- Sponsored Students to Participate In The Inter-College Foot Ball And Cricket Tournaments
- Sponsored Teachers for Community Link Programmes
- Added New Infrastructure i.e Construction of The Sports Facility Hall in Progress
- Improvement of Overall Facilities for Students, Teachers and Non-Teaching Staff

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of Academic Calendar of the year for smooth conduct of all the activities of the college	Academic Calendar prepared on the basis of Common Minimum Standard(CMS) Guidelines of the DHE, Government of Odisha
To organize orientation programmes	Orientation programmes were organized for I year students of BA/BSC/B.Com
Enhancement of the quality of Teaching –Learning	1 Encouragement to students by felicitating the toppers in the University Examination on the occasion of Foundation Day Celebrations on 18th August 2. Involvement of teachers as the members of Board of Studies of the University
Organising seminars, workshops, etc. / organising talks and extramural lectures for quality enhancement	Seminars were held in the Honours Departments Experts had been invited for extramural lectures
Formation of Student Union.	As per the Govt guidelines election was held and the students Union was formed. Some of the posts were filled up by nominating the students as there were no filing of nominations.
Observing birth anniversaries of the eminent personalities for creating ideal inspiration to build personality of students/ Celebration of other days of Importance	Observed Birth Anniversaries of the Odia nature poet Gangadhar Meher, Dr. S. Radhakrishnan (Teacher's Day Celebration), Mahatma Gandhi,Netaji Subhas Chandra Bose & Veer Surendra Sai, Swami Vivekananda Observed NCC Day, World YRC Day, International AIDS Day, Road Safety Week and other days of national importance
Organising extra-curricular activities to boost students interest for academic activities	Foundation day on Dt.18/08/2015 Hosted Distrct level Essay Writing Competition on the occasion of Independence Day, Republic Day, etc

	Annual Athletics Meet in the month of December
	Annual competitions for a period of 10 days in the month of January as per the instructions ofhe DHE, Govt of Odisha
	Annual day celebrated by the Students' Union
Sponsoring students and teachers for outside activities to create institutional brand image	Saiman Pradhan of +3 3rd year Com, attended National Youth culture Exchange program at Gujurat, Gandhinagar and Adventure Camp at Chilika
Organisation of camps, workshops and seminars	Participation in the Interstate Youth Red Cross study cum training camp from 22nd to 26th NOV-2015 at BJB (Auto) College, BBSR, ODISHA.
Career Counselling	Each Honours Departments provided counselling to the students.
Self Defence Training Programme for Girls students	Odisha government embarked upon the ambitious programme to impart self-defence training to over four lakh college girls. Imparting self-defence training to college girls is part of Odisha State Youth Policy. Departments such as Sports and Youth Services, Home and Higher Education departments have undertaken the training programme. Our College has been chosen as the nodal centre for providing self-defence training to girls in other colleges of the district. The nodal officer Dr Saroj Kuanar has been discharging his duty effectively to expand the programme in all the colleges. This year more than 300 students have completed their training.
Short Term Course for students	The Department of Higher Education, Govt of Odisha has sponsored "A Short Term course on Communication Skills in English Language" in the Language Lab which is going to be started shortly.
Improvement of infrastructure- physical as well as digital	Construction of the sports training facility hall under progress Construction of canteen is about to finish. Books for College library and department seminar libraries procured from UGC grants

	Laboratory equipments procured from UGC grants

* The Academic Calendar of the year is attached herewith as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other body √

(It was placed in the Staff council and IQAC.)

Provide the details of the action taken

> So the AQAR has been put in the Staff Council and got the approval. The IQAC also showed its satisfaction in the report.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	03	--	00	00

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- **Curriculum is decided by the affiliating University.**

- (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	00
Trimester	00
Annual	03

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [√]   Employers [ ]   Students [√]
   (On all aspects)

Mode of feedback: [ ] Online   [ ] Manual [√]   Co-operating schools (for PEI)

*An analysis of the feedback is provided in the Annexure-III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> 1. The Syllabus for each subject in traditional annual programmes has been prepared and revised by Sambalpur University. Some of our faculty members contribute to it as the members of Board of studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.   NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	25	07	------	__

2.2 No. of permanent faculty with Ph.D.   04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	13	---	--	----	---	---	---	--	13

2.4 No. of Guest and Visiting faculty and Temporary faculty   [00]   [00]   [04]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	02	07
Presented papers	--	02	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Academic calendar of institution is prepared on the basis of CMS prescribed by the DHE, ODISHA before the commencement of the session.
- Principal and HOD meetings regarding progress.
- Interactive learning facilities
- Use of PPTs
- Counseling and group discussions

2.7 Total No. of actual teaching days
during this academic year

231

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Being a constituent College of the University this college can't initiate any reformation in the FINAL examination system. The University formulates the curriculum and initiates reformations in examination/evaluation. However the college takes maximum efforts to improve the quality of students with the following steps:

- Regular, weekly tutorials are conducted
- Open book tests are conducted
- Discussions on previous years' test papers are done
- Paper presentations and seminars are also encouraged
- Continuous evaluation is carried out throughout the semester through regular tests, objective tests, projects, presentations, quizzes etc.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

04	04	04

Members of Board of Studies, Sambalpur University
Mrs. Manjulata Panda, Department of Physics
Prof.Vijoy Bahadur Singh, Department of English
Dr Sudarshan Panigrahi, Department of Zoology
Prof. Akhil Kumar Singh, Department of Hindi

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage: **As per AISHE Report 2016-17**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B.A (Hons) ODIA	11	--	NIL	07	NIL	68
B.A (Hons) ENGLISH	08	--	NIL	04	NIL	50
B.A (Hons) ECONOMICS	09	--	NIL	01	NIL	12
B.A (Hons)HINDI	08	--	NIL	NIL	NIL	00
B.A (Hons) POLITICAL SCIENCE	12	--	NIL	07	NIL	55
B.A (PASS)	09	--	NIL	03	02	34
B. SC (Hons) PHYSICS	14	--	03	08	03	70
B. SC (Hons) CHEMISTRY	14	--	00	06	NIL	48
B. SC (Hons)MATHMATICS	13	--	03	04	NIL	48
B. SC (Hons) BOTANY	13	--	01	03	NIL	35
B. SC (Hons) ZOOLOGY	12	--	01	03	NIL	34
B.SC (PASS)	31	--	NIL	07	03	35
B. COM (Hons) ACCOUNTING	47	02	07	13	10	94
B.COM (PASS)	36	--	00	08	07	46

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC organises remedial classes, tutorials and extra classes for slow learners and other classes for advanced learners. The college ensures guidance and supervision of students' progress in studies and reach out students' academic needs. The departments organise periodical tests to assess the standard of students and classify students for counselling and teaching, separates and differentiates for slow and advanced learning.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*

Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	---	---	23
Technical Staff	02	---	---	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- As our institution is an Under Graduate College, there is no significant scope for research activities. But IQAC encourages teachers and students to get involved in minor research works.
- A Research and Development Committee has been formed to find out the scopes of research in our institution.
- The Science Departments get some amounts from the UGC fund of the college for scientific and field trips.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4　　　Details on research publications

	International	National	Others
Peer Review Journals	00	02	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	02	NIL

3.5 Details on Impact factor of publications: NIL

Range ▢ --　　Average ▢ --　　h-index ▢ --　　Nos. in SCOPUS ▢ --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects *(other than compulsory by the University)*	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published   i) With ISBN No. ▢ 00   Chapters in Edited Books ▢ 00

　　　　　　　　ii) Without ISBN No. ▢ 00

3.8 No. of University Departments receiving funds from ▢ NA

3.9 For colleges　　Autonomy ▢ ×　　CPE ▢ ×　　DBT Star Scheme ▢ ×

　　　　　　　　INSPIRE ▢ ×　　CE ▢ ×　　Any Other (specify) ▢ ×

3.10 Revenue generated through consultancy ▢ NIL

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	01	00	00
Sponsoring agencies	--	--	State YRC	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | >12 |

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs:

From Funding agency | NIL | From Management of University/College | NIL |

Total | NIL |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17   No. of research awards/ recognitions received by faculty and research fellows
       Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
       who are Ph. D. Guides [ ]
       and students registered under them [ ]

3.19 No. of Ph.D. awarded by faculty from the Institution [   ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [ ]   State level | 01 |

National level | 01 | International level [ ]

3.22 No. of students participated in NCC events:

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS:

University level [　]　　State level [　]

National level [　]　　International level [　]

3.24 No. of Awards won in NCC:

University level [　]　　State level [　]

National level [01]　　International level [　]

3.25 No. of Extension activities organized

University forum [　]　　College forum [　]

NCC [√]　　NSS [√]　　Any other [YRC]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Aids Day by YRC Dt.01/12/2015
- Road Safety week 11th -17th Jan' 2016 by NSS
- Leadership creation orientation By NCC
- Active Citizenship Programme
- Blood Donation Campaign and other rallies by YRC

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.937 Acres	00		11.937Acres
Classrooms	16	00		
Laboratories	11	00		
Seminar Halls	01	00		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--------	Computers & Books	UGC & College Fund	
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs.27,447	College	

Books Laboratory Equipments along with computers	--------			
Others	Rs.1,566,267.00	Construction and maintenance	UGC + College	

4.2 Computerization of administration and library

- Administration has been further streamlined and computerization of administrative work is in progress.
- Administrative office is automated for Application forms, Merit lists, Admissions, Examination forms, Scholarship forms, Faculty Pay Bills and other administrative work.
- Admission is online through Students Admission Management System(SAMS).
- The total service particulars of employees are fully computerized and online.
- The library is partially automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	--	--	---	---	28184	--
Reference Books	--	---	---	---	---	--
e-Books	---	---	---	---	---	---
Journals	---	---	---	---	---	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	---	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	19	03	--	--	05	06	04
Added	04	05						
Total	44	24	03	--	--	05	06	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

> a. All teachers are computer literate. They avail free access to computers and internet inside the college.
> b. Selected meritorious students are supplied Laptops by Govt. of Odisha every year.
> c. Students get opportunity to learn about Computer, Internet access in our IT. Lab.

4.6 Amount spent on maintenance in lakhs :

i)   ICT (Computer, internet, etc) | 1,52,000

ii) Campus Infrastructure and facilities | 1,566,276

iii) Equipments(Books and
        Laboratory apparatus) | 27,447

iv) Others | ---

Total : | ----

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through orientation programmes for first semester students
- Through faculty in-charge about availability of various scholarships
- Through Notices of various events such as trainings/workshop/seminar
- Through prospectus regarding fee structure and courses offered and other facilities
- Through SMS regarding placements and shortage of attendance
- Website & Notice Board

5.2 Efforts made by the institution for tracking the progression

1. Regular monitoring of performance of students in various examinations through the respective departments as well the Examination Committee of the College.

2. Personality development through various activities

3. Formation of Discipline Committee and tracking the student-activities continuously.

4. Counselling of the students at the departmental level.

5. Analysis of the University Examination results and discussion of the progress of the students in the meeting of the Head of the Departments and also Staff meeting and hence to plan future strategies.

7. Annual Cultural, Sports meets are held to involve more students.

8. Students performances are tested through competitions.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1033	--	--	--

(b) No. of students outside the state

00

(c) No. of international students

00

Men
No	%
619	59.92

Women
No	%
414	40.07

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
390	108	132	343	NIL	973	692	115	170	56	02	1033

Demand ratio
1:1.5

Dropout %
Negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> a. Coaching for entry into services for the Sc/ST/OBC/Minorities under the scheme of UGC
> b. Spoken English courses by English department in Language Lab.
> c. Students get guidance from teachers to prepare for competitive examinations like banking, civil services, joining in schools as teaching faculties etc.
> d. Short term training programs were organized to develop communicative skills in students and equip them to meet the challenges of the emerging job trends.

No. of students beneficiaries
NA

5.5 No. of students qualified in these examinations

NET | NIL | SET/SLET | NIL | GATE | NIL | CAT | NIL |

IAS/IPS etc | NIL | State PSC | NIL | UPSC | NIL | Others | NIL |

5.6 Details of student counselling and career guidance

> Coonselling for job entry competitive examinations
> The faculty members provide personal guidance to students for career selection

No. of students benefitted
NA

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The institution sensitizes staff and students by holding discussion / conducting seminars on different emerging issues in gender discrimination.

Active Citizenship Programme(A Film Show) sponsored by Sports and Youth Department, Govt. of Odisha plays a great role in creating a positive response in students towards girls and women.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [   ]   International level [   ]

No. of students participated in cultural events

State/ University level [08]   National level [   ]   International level [   ]

INTER- COLLEGE / INTER – DISTRICT / INTER-STATE COMPITITION

	STUDENT NAME	NAME OF COMPITITION	POSITION	OCCASION	ORGANISING COMMITTEE
1	PRATEEK SARANGI	Essay (Odia)	1st	Sastriya Odiya Bhasa Divasa	Department Of Culture
		G.K	1st	Utkal Divas	Dept. Of Culture,JSG District
		Essay (Eng.)	2nd	World Consumers' Day	Consumer Forum & State consumer welfare dept.
		Essay (Odia)	2nd	Gandhi Jayanti	DIPRO, Jharsuguda
		Elocution(Odia)	1st	Gandhi Jayanti	DIPRO, Jharsuguda
		Essay (Odia)	2nd	National Day for Disaster Reduction	District Emergency Operation Centre

		Essay (Odia)	1st	Republic Day	DIPRO, Jharsuguda
		Essay (Odia)	3rd	National Voters' Day	District Election Office , Jharsuguda
		Elocution (Odia)	1st	Independence Day	DIPRO, Jharsuguda
		Essay(Odia)	1st	Independence Day	DIPRO, Jharsuguda
		Quiz	1st	World Tourism Day	District Office Of Tourism, Jharsuguda
		Quiz	2nd	World Tourism Day	Dept. Of Tourism & Culture, Govt. Of Odisha
		Essay(Odia)	2nd	Republic Day	DIPRO, Jharsuguda
		Elocution (Odia)	3rd	Republic Day	DIPRO, Jharsuguda
		Debate(Odia)	2nd	National Voters' Day	District Election Office , Jharsuguda
2.	SHWETA DUBEY	Elocution	1st	Independence Day	DIPRO, Jharsuguda
		Essay	2nd	Independence Day	DIPRO, Jharsuguda
		Essay	2nd	Republic Day	DIPRO, Jharsuguda
3.	PRIYANKA YADAV	Essay (Eng.)	1st	Independence Day	DIPRO, Jharsuguda
		Essay (Eng.)	3rd	Disaster Mgt.	District Emergency Operation Centre
4.	SRISTI SHAH	Essay (Eng.)	2nd	Independence Day	DIPRO, Jharsuguda
5.	SAIMON PRADHAN	Debate(Eng.)	1st	Independence Day	Ministry of Information And Broadcasting
		Debate(Hindi)	3rd	Republic Day	DIPRO, Jharsuguda
		Song	1st	Republic Day	DIPRO, Jharsuguda
		Debate(Odia)	1st	6th National	District Election

				Voters' Day	Office , Jharsuguda
		Elocution (Eng.)	3rd	Swami Vivekananda 150th Birth Anniversary	Vivekananda Kendra , Jharsuguda
		Debate(Odia)	2nd	Disaster Mgt.	District Emergency operational centre
		Quiz	3rd	Tourism Day	Govt.of Odisha
		Drawing	2nd		Marwadi Yuwa Manch, JHARSUDA
		Song	3rd	Independence Day	DIPRO, Jharsuguda
		Elocution	1st	Vigilance Awareness Week	DIPRO, Jharsuguda
6	Khireswar Sika	Cultural Fest	Anchor	Jharsuguda Utsav(Dulduli)	District Culture office, Jharsuguda
7	Trupti Mayee Sethi	Song	2nd	Republic Day	DIPRO, Jharsuguda
8	Sangram Keshari Choudhury	Drawing and Painting	2nd	Republic Day	DIPRO, Jharsuguda

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   02   National level   ☐   International level

Cultural: State/ University level   04   National level   ☐   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	238	Rs.3424000/-
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11   Student organised / initiatives

Fairs   : State/ University level | 00 | National level | 00 | International level | 00 |

Exhibition: State/ University level | 00 | National level | 00 | International level | 00 |

5.12   No. of social initiatives undertaken by the students | 02 |
    a.   Cleanliness drive
    b.   Blood donation

5.13 Major grievances of students (if any) redressed:
        1. Toilets for boys and girls
        2. Remedial classes

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Laxminarayan College, Jharsuguda strives to improve the lives of all the beneficiaries through creating a sustainable learning culture in response to the need of the society and to provide opportunities to individuals for achieving their personal and professional goals to become responsible and disciplined citizens and human beings.

MISSION

Laxminarayan College, Jharsuguda aspires to be a model for all by

- inculcating a positive attitude in the students to be disciplined
- creating an atmosphere for adoption of the principles of morality and healthy practices of life,
- promoting learners' success with an excellent teaching learning atmosphere,
- creating an environment of intellectual stimulus, scientific inquiry, cultural ambience and social responsibility,
- encouraging the qualities of leadership keeping in view the challenges of time and society,
- providing the students with equal opportunity without any discrimination of caste, colour, creed and sex,
- achieving equity and excellence in the institution, thus contributing to the same in higher education
- building excellent faculty in every department,
- bringing all stakeholders to a common platform for common good
- building environmentally sustainable campus facilities
- reaching the community through social outreach programmes like NSS, NCC, YRC, etc.
- becoming a changing agent for the society and the community at large

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum has been designed and developed by the University. As a constituent college of Sambalpur University, our College adheres to the guidelines prescribed by the Univ.

6.3.2 Teaching and Learning

- Academic Calendar.
- Each dept. prepares Lesson plan and Progress Register, countersigned by dept. heads and Principal Periodically.
- Class routines are revised every year to accommodate maximum hours for class room teaching.
- ICT is used to the best extent possible.
- The IT Lab is open for the teachers who take the help of our IT Professor to prepare ppts and make their classes interesting and more educative for students.
- Staff meeting of the Faculty members of the College conducted regularly also contributes to the new strategies in Teaching and Learning processes.
- Continuous internal assignments, assessment and evaluation, and also presentation of seminars by the students, particularly for the final year degree students.
- Students are given such assignments to promote and encourage them to use library resource materials.
- Study tours are organized to help students learn in the practical fields.
- Teaching through extra-curricular activities.

6.3.3 Examination and Evaluation

- The institution strictly follows the examination and valuation system of Sambalpur University which includes both Theory and Practical Examinations.
- Examinations in the College is managed by Examination Committee, which is formed every year for conduct of all examinations – college internal examinations, examinations of the University.
- Evaluation systems for internal examinations are thoroughly transparent and answer scripts are displayed to the students.
- Continuous evaluation is also done through assignments given to the students from time to time.

6.3.4 Research and Development

- The college constantly promotes research activities and encourages teachers to take up minor research projects, do their Ph.D works by availing study leaves.
- The students are encouraged to prepare notes by assembling facts from different sources.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Efforts are being made to enhance the basic facilities like sufficient class rooms, seminar halls, laboratory equipments and botanical garden for adequate teaching and learning. Planning is therefore made for providing space for indoor and outdoor games, gymnasium, and auditorium for conducting cultural activities. The library has been enriched with the books from UGC and college funds.

6.3.6   Human Resource Management

- Institutional Human Resource Management incorporates
- Self-appraisal of teaching faculty for the improvement of teaching
- student feedback
- recruitment of guest faculty
- capacity building
- Community life training through extension activities

6.3.7   Faculty and Staff recruitment

- Faculty and staff are recruited by G.B. of College in proper process and send to DHE and Govt. of Odisha for approval.
- The recruitment is done through properly constituted Selection Committee as per the rules of State Government and following the State Reservation Policy.
- All Recruitment processes are absolutely transparent.
- Any vacancy created, due to retirement or otherwise, is filled up by the government.
- All staff members are governed by the Service Rules as framed by state Government and adopted by the College.

6.3.8   Industry Interaction / Collaboration

Jharsuguda being an industrial hub attracts the attention. We try to link our institution with the industrial houses of the locality.

6.3.9   Admission of Students

SAMS (Student Academic Management System) of Govt. of Odisha, HE, Dept. reviews the process of admission in +3. Annually Student's apply online to DHE, Odisha site for admission into different Institutions.

Since this college charges minimum fees from the students from amongst all the college in the District, there is enough demand for admission in the College every year, particularly from the students belong to weaker section of the society.

As the system has been ICT enabled, the whole matter has been dealt with greater satisfaction.

6.4 Welfare schemes for

Teaching	Provident fund Benefits (GPF, gratuity, GIS, etc.)
Non teaching	Provident fund Benefits (GPF, gratuity, GIS, etc.)
Students	1. Scholarship by the College as well as from the Government. 2. Awards for academic achievements, achievements in Sports, Culture, NSS, NCC etc. 4. The merged schemes of UGC for the wellbeing of the under-privileged students

6.5 Total corpus fund generated   Rs.39,857,449/-

6.6 Whether annual financial audit has been done   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Academic Bursar
Administrative	No	No	Yes	Administrative Bursar

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Sambalpur University brings reforms in exam system from time to time as per the requirement of the Syllabus.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Sambalpur University scrutinizes the application for autonomy of the College and send to the higher authority.

6.11 Activities and support from the Alumni Association

> The Alumni of the College actively engage in offering Guest Lectures and conducting Workshops. The association also assists the College in conducting extra-curricular activities like sports, cultural competitions and co-curricular activities The alumni also actively participate in initiating and conducting community development activities

6.12 Activities and support from the Parent – Teacher Association

> PTA meets whenever required to discuss about the development of students and College.

6.13 Development programmes for support staff

- Computer Training has been provided to the support staff.
- They are also given need based trainings on the use of the different software for effective functioning of the administration and the library.
- Sometimes they are sponsored to get training regarding up gradation of ICT technology in accounts etc.
- Whatever social benefit or welfare measures are initiated for regular staff; similar benefits are extended to all other staff. In fact, no division exists among the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- To make the campus eco-friendly, regular cleaning of wild growth plants.
- Disposal of waste is taken special care in the campus.
- No Polythene zone.
- Botany Department maintains a garden in the campus which adds beauty to it.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Formation of various committees and cells to manage various functions of the college.

- Continuous assessment of the performances of the students through attendance, assignments and evaluation.

- Organising more Seminars and Workshops which benefit not only the faculty members and the students also.

- Computerisation of most of the Administrative work and extending computer facilities to most of the departments.

- A general friendly relationship between the teachers, between the teachers and students.

- Practice of democratic functioning and equity considerations in all levels of decisions of the Management as well as by the Principal in day to day work.

- Self-Defence Training Programme for girl students - This programme has not only improved confidence level in girls, but also created an atmosphere of safe interaction between boys and girls for a healthy educational environment in the college.

- Functioning of the Language Lab.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- More emphasis on the attendance of students in academic as well as extra-curricular activities

- Asserted more stress on the involvement and participation of students in academic as well as extra-curricular activities

- Organised more institutional and departmental seminars for the benefits of students

- Sponsored students and faculty for inter college and other social community outreach activities.

- Participation of students in decision making and other developmental works through Students' Union

- Students' feedback on the overall programme, teaching and learning, library etc.

- Conduct of Annual cultural competitions, athletics meet and Annual day

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Separate Dress Code for the Students in Intermediate and Degree Level
2. Striving for Gender Equality and Women Empowerment

   Details provided in Annexure-II

7.4 Contribution to environmental awareness / protection

1. Use of Green dust bins for biodegradable wastes
2. Polythene free-zone.
3. Tobacco free zone.
4. Arranging competitions on such topics to create environmental awareness among students
5. Seminars on 'the Role of Students in Cleanliness and sanitation.'

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS

1. STRNGTH
*Cordial relationship between teachers and students.
*Qualified and motivated facility.
*Student –centered teaching – learning.
*Students excelled in sports.
*Facility members are involved in public activities to establish link between the institution and the community.
*wide range of extension, co-curricular and extra- curricular activities.
*A co-operative establishment among arts, science and commerce students.
*The performances of NCC students are praise worthy.
*Committees headed by the experienced professors take responsibilities of monitoring and following different activities of the college.

2. WEAKNESSES
*Vacancy of posts after the superannuation of faculty members.
*Lack of emphasis on research as post- graduate teaching facility is absent.
*Lack of English communication skill is the major setback of the student's growth.
*Access of modern facilities like ICT for the students is limited.
*Due to the insufficient infrastructure, growth is restricted.
*Insufficient academic- industry linkage.
*Great pool of alumni, but weak alumni network.

3. OPPORTUNITIES
*Opening of PG courses in different department.
*Introducing more job- oriented programmes to develop students' employability.
*Industry-institutional collaboration for training and placements.
*Possibility for a green and clean campus.
*Possibility for opening new courses like BBA, BCA etc. to provide students much better scope.
*Drawing out the best in the personality of students and faculty members through inspiration.

4. CHALLENGES
*As faculties are overloaded with different co-curricular and extra-curricular activities, research work is hampered.
*Quality improvement of teachers keeping pace with the progress in educational technologies.
*Space expansion and improvement of physical infrastructure.
*Lack of motivational cooperation from the management.
*Coping up with the rapid industrial development of the area by suitably equipping the students.
*Conventional system of teaching-learning-need of ICT in teaching.

8. **Plans of institution for next year:**

1. To prepare an academic calendar at the beginning of academic year and execute it seriously.
2. Infrastructure planning: To complete the construction of the first floor of women's hostel and of the sports facility hall and playfield
3. To implement Choice Based Credit System (CBCS) as introduced by the University
4. To organize orientation programme for freshers
5. To organise seminars in the Honours departments
6. Organization of scientific exhibitions, quiz competitions and excursion for students to inculcate scientific temper among them.
7. To encourage teachers to undertake minor and major research projects, to register for M. Phil. and Ph. D. and to participate in seminars, workshops and conferences.
8. To Conduct workshop for all staff members in e –governance
9. To continue Coaching Classes for Entry in Services, Remedial classes.
10. To activate the UGC Equal Opportunity Cell
11. To improve the communication skills of students by conducting "Short Term Course on Communication Skills in English"
12. To improve academic excellence in university examination.
13. To conduct extension activities through NSS, YRC and NCC.
14. Extend the service to other institution /Govt. organizations
15. To encourage students to participate in intercollegiate quiz/debates/sports/games and other events
16. To enrich library and computer resources.
17. To organize constructive programmes on special occasions.
18. To arrange campus interviews through placement cell.
19. To sensitize students on different students friendly programmes in college.
20. To celebrate anniversaries of great persons.
21. To obtain feedback from all the stakeholders and action to be taken based on feedback
22. To conduct annual cultural competitions and fest and annual function of the students union
23. To initiate steps towards environmental consciousness

Name: DR SWARNAMAYEE PUROHIT   Name: VIJOY BAHADUR SINGH

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

Annexure-I

ACADEMIC CALENDER FOR THE YEAR 2015-16
L. N. COLLEGE, JHARSUGUDA

(As per the Common Minimum Standard (CMS) Guidelines 2015-16 by DHE, Government of Odisha)

Sl. No.	Subject		Date
1	Re-opening of the College after summer vacation		19.06.2015
2	Admission into +31st year Arts/Sc/Commerce		As per the Govt. notification 22.06.2015 – 06.08.2015
3	Commencement of Classes +3 2nd year Arts/Sc/Commerce		19.06.2015
4	Commencement of Classes +3 3rd year Arts/Sc/Commerce		19.06.2015
5	Commencement of Classes +3 1st year Arts/Sc/Commerce		07.08.2015
6	Parents -Teachers Meet (It will be arranged Honours department-wise.)	+3 1st Year	12/09/2015 (tentative)
		+3 2nd Year	21/09/2015 (tentative)
		+3 3rd Year	28/09/2015 (tentative)
7	Student's Union Election		As per Govt. Notification
8	Puja Vacation		19.10.2015 to 27.10.2015
9	Filling of Forms for University Examination		As per the Notification of Sambalpur University
10	Test/ Semester End Exams	+3 1st Year	1st Week of December 2015
		+3 2nd Year	1st Week of December 2015
		+3 3rd Year	1st Week of December 2015
11	X-Mas Holidays		25th December 2015
12	Annual Sports & Cultural Week (Conduct of all competitions and functions)		05.01. 2016 to 20.01.2016
13	Publication of Results		Before 10th June (Within 45 to 60 days from the completion of last exam)
14	Total No. of Holidays		72 days Excluding Sundays
15	Total No. of Reserve Holidays		Maximum 02 days
16	Total No. of Teaching days		231 days
17	Summer Vacation		09.05.2016 to 17.06.2016

Best Practices of the Year: 2015-16

BEST PRACTICES: 1

Title of the practice: Separate Dress Code for the Students in Intermediate and Degree Level

Goal:

The institution creates the feelings of unity and equality among the students to inculcate a culture of discipline in them. So for the safety and security of students, it is our initiative to introduce dress code to prevent trespassers and anti-social elements in the institution/college campus. It has also been very much necessary to introduce separate uniforms for the intermediate and the degree students.

The Context:

It has been observed that a few rich students used to discriminate underprivileged. As the Higher Education Department, Government of Odisha decided to introduce the dress code in colleges all over Odisha, our institution decided to implement it for the newly admitted students and to remove the differences between rich and poor students and also to avoid any kind of mischiefs by the outsiders. Being a composite college the Institution also has to segregate the Intermediate and Degree students with different dresses (Uniforms) as a mark of identification.

The practice:

The institution decided to introduce the dress code for maintaining discipline, unity and equality among the students. When students take admission in the college, the Admission Committee informs the students about the uniform. The Committee provides information about the dress material and its colour. For all working days uniform is mandatory while entering in the college premises.

Evidence of Success:

Feeling of integration is created among the students while wearing the uniform. It is also useful for the students to remove the fear and any kind of discrimination they may have. As the students are roaming in the single campus, separate dress code helped the teachers and other members to identify +2 & +3 students separately.

Problems encountered:

Safety is one reason for a dress code; however, many educators believe that a dress code also promotes a positive educational environment. It improved overall academic performance of the students, reduced the cases of eve-teasing and promoted equality

between the sexes. Though some rare whispers of protests from the students' side were rising, but parents and teachers support for the uniform dress code mitigated all the negativity associated to it.

Resources required:

The institution is unable to provide uniform to the poor students because fund is not available for this scheme. Funds may be allotted in the annual budget in the next session to fulfil the needs of the needy students.

BEST PRACTICE: 2

Title of the practice: Striving for Gender Equality and Women Empowerment

Goal:

As it is a co-education institution, the college aims at protecting women rights and tries to provide equal opportunities to both boys and girls. It also tries to empower women so that they can have success in the academic spheres.

The Context:

It is very difficult for the girl students of the locality to avail the opportunity of higher education in college. Jharsuguda, being an industrial hub, is becoming unsafe for girls. So the college aims at providing safe atmosphere in the campus as well as in the peripheral area. It also tries to make the girls physically sufficient to fight for their own safety. To make the students responsible citizens of India, it is the duty of the institution to improve the educational standard of the girls and to change the attitude of the boys towards girls for gender equality.

The practice:

The institution emphasized the need and necessity of self-defence for the girls. Keeping view on the rampant misbehaviour towards girls, eve-teasing, violence against women, the Government of Odisha has also started funding for self-defence training for girl students. Our college adopted the programme and executed it wholeheartedly. The college has been working as the nodal centre for this training programme in the district.

The only hostel, that is the girls' hostel, is providing a safe residence for the girls of the far off remote areas of the district to continue their studies. Keeping view on the demands of more seats for girls in the hostel, extension of the building is in progress. Projects like Active citizenship programme are becoming effective in creating awareness among students to show respect to girls and women. The college also encourages the female teachers to give their equal contribution in the teaching- learning and other curricular, extra-curricular and extension activities.

Evidence of Success:

The girls are getting more marks than the boys in internal and public examinations. They are showing more interest in different extension activities. They are showing interest in research works while participating in such competitions as debate, essay writing, power point presentation etc. They feel safe while coming to college.

Problems encountered:

While implementing the scheme, we had to face many problems. We need strong will power to overcome all problems for successful implementation by keeping the student centric education in the mind. The girls as we know come from conservative backgrounds, they at first, were reluctant to take self-defence training. But due to the motivation and persuasion of our teacher-in- charge they have been showing interest in that.
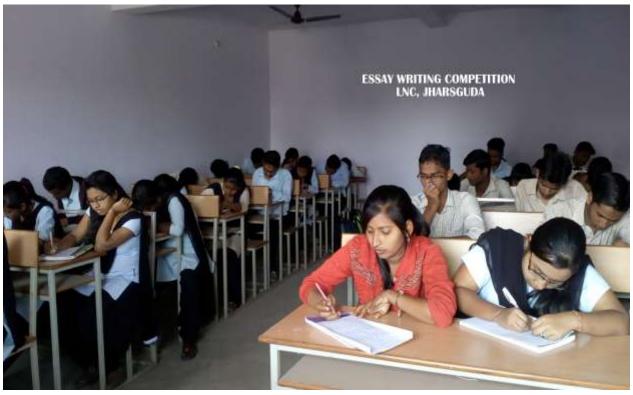
Resources required:

To implement any scheme, first we have to find out resources those are very important. As the state government has taken the responsibility of funding for this programme of self-defence, it has become easier for the institute to achieve a goal. However this is a small gesture to empower girls in an educational institution. More projects are required to be adopted and more funds to be needed to achieve the goal of gender equality and women empowerment.
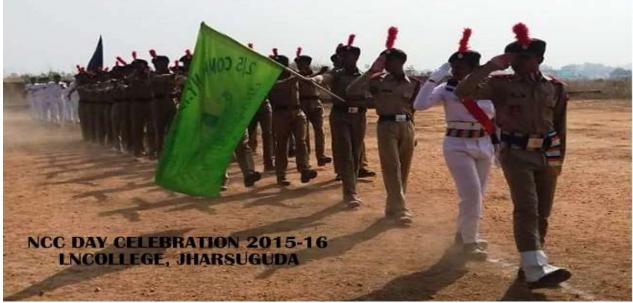
Note:

It is the duty of the institution to provide maximum facilities to the girl students. We already adopted that education we are giving to the students must be student centered. We provide medical facilities to all students. Sometimes the YRC wing of the college arranges camps for girls for vaccination and instructs them about their health. Nation needs healthy persons for proper development. We encourage our staff to provide maximum information on health issues. In our institution maximum girls belong to rural community and urban business class. They need proper education. It's true that 'the hand that rocks the cradle rules the world'. This aphorism helps the institute to develop the personality of the girls so that they can shape the future generation of this country. **"When a man is educated a person is educated, but when a woman is educated a generation is educated."**

Annexure: III

SOME IMPORTANT EVENTS & ACHIEVEMENTS OF L. N. COLLEGE, JHARSUGUDA

NCC DAY CELEBRATION 2015-16
LNCOLLEGE, JHARSUGUDA

CLEANLINESS OF THE PLAYGROUND BY THE NSS VOLUNTEERS

STUDY TOUR BY THE DEPARTMENT OF BOTANY, LNC, JHARSUGUDA TO SILVICULTURAL RESEARCH STATION, KALINGA 08/01/2018 11:18

SELF-DEFENCE TRAINING PROGRAMME FOR GIRLS LNC, JHARSUGUDA

DEPARTMENT OF PHYSICS
TOUR TO UPPER KOLAB DAM PROJECT, KORAPUT

MUSICAL CHAIR OF GIRLS: ATHELETC MEET- 2016

GANGADHAR JAYANTI CELEBRATIONS

BISWA DEKHA MADHUMAYARE JIVAN
(OPENING SONG)

VOTE OF THANKS

RANGOLI COMPETITION 2015-16
LNC, JHARSUGUDA

Thank You